



Big Bear Municipal Water District

Lake Management

Board of Directors

Steve Ludecke – Division 1
Bob Rehfuß – Division 2
Craig Brewster – Division 3
Mark Lee – Division 4
Tom Bradford – Division 5

Administrative Committee Meeting Minutes July 14, 2025

Present: Director Ludecke
Director Brewster
Jared Cheek, General Manager
Brittany Lamson, Assistant General Manager
Mike Stephenson, Chief Operations Officer

Public: None

1. Easement Maintenance Agreement for APN 232-820-208

- a. Moonridge Hotel project is moving forward, we are getting the easement agreement with the property owner for their maintenance.
 - i. Now there is a discharge that is directly going through a concrete discharge compared to nature flow.
 - ii. They went through a plan check with our engineers, that was completed successfully.
- b. We need to grant them an easement or permission.
 - i. The Committee likes easement agreement more than permission, and tie the easement to the APN not the owner.
 - ii. District would be indemnified for any liability if something happens
 - iii. Mr. Stephenson asked why we don't just sell it.
- c. Look into surplus land act for this piece after the easement is established.

2. Admin Issues & Updates

- a. New Auditor
 - i. We concluded our last audit; we have a new group we would like to use this year.
 - ii. This is about half the dollar amount, for double the amount of work.
 - iii. The committee recommends this item for the consent calendar for this week.
- b. JPA Water Consortium
 - i. Valley District is at a point now where they are developing the JPA for the hydro-plant purchase program.
 - ii. The Committee wants to know what it would cost to be a member.
 - iii. Valley District is still fine-tuning amounts based on who ends up forming the JPA.
 - iv. Director Ludecke asked what our pros and cons are of this?
 1. Involvement with the other agencies.
 2. Direct communication with decision making.
 3. Negotiations when In Lieu agreement expires.
 4. Some water we are losing down the creek could now be something that we could receive credit for if metered through the highline.
 5. No real cons to discuss.
 - v. The Committee thinks we need to be involved with this, and negotiations will be after this.
 - vi. The committee would like to agree to up to 20% of the partnership if possible.