



Big Bear Municipal Water District

Lake Management

Board of Directors

Steve Ludecke – Division 1
Craig Peterson – Division 2
Craig Brewster – Division 3
Mark Lee – Division 4
Tom Bradford – Division 5

NOTICE OF REGULAR BOARD MEETING *June 18, 2026* *A G E N D A*

Place: Big Bear Municipal Water District
40524 Lakeview Drive, Big Bear Lake, CA 92315

Next Resolution Number: 2026-06

OPEN SESSION: 1:00 P.M.

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. PUBLIC FORUM
(The Board will receive comments from the public on items not on the agenda; no action is permitted on these items. Time set aside not to exceed 30 minutes total by all participants)
4. REPORTS
 - A. General Manager
 - B. Committee - the following committees met since the last regular Board meeting:
 1. 06/08/2026 – Administrative (Directors Brewster & Ludecke)
 2. 06/09/2026 – Watermaster (Directors Brewster & Ludecke)
5. CONSENT CALENDAR
 - A. Minutes of a Regular Meeting on June 4, 2026.
 - B. Warrant List dated 06/10/2026 in the amount of \$53,182.94.
6. BUSINESS
 - A. DISCUSS AND POSSIBLY APPROVE RESOLUTION 2026-06, “A RESOLUTION OF THE BOARD OF DIRECTORS OF BIG BEAR MUNICIPAL WATER DISTRICT ESTABLISHING THE APPROPRIATIONS LIMIT FOR THE FISCAL YEAR COMMENCING JULY 1, 2026.”
 - B. APPOINTMENT OF REPRESENTATIVES TO THE SANTA ANA WATERSHED HYDRO AUTHORITY JOINT POWERS AUTHORITY (SAWHA JPA).
 - C. GENERAL MANAGER RECOMMENDS FULL BOARD DISCUSSION AND POSSIBLE APPROVAL OF POLICY 2026-02 “BOARD ROOM RENTAL USE POLICY”.
 - D. GENERAL MANAGER RECOMMENDS FULL BOARD DISCUSSION AND POSSIBLE APPROVAL OF POLICY 2026-03 “MEMORIAL BENCH POLICY”.
7. ITEMS REMOVED FROM CONSENT AND PLACED ON BUSINESS
8. ANNOUNCEMENTS

9. DIRECTOR COMMENTS

10. CLOSED SESSION
None.

11. ADJOURNMENT

NEXT MEETING: Open Session at 1:00 P.M.
Thursday, July 2, 2026
40524 Lakeview Drive
Big Bear Lake, CA 92315



Elsa Donoho, Office Manager
Secretary to the Board of
Big Bear Municipal Water District

PLEASE NOTE:

Agenda related writings or documents provided to the Board of Directors are available for public inspection at www.bbmwd.com or in the District office during business hours, 8:00 am – 4:30 pm Monday – Friday.

Five (5) minutes may be allotted to each speaker for an item on the agenda and three (3) minutes may be allotted to each speaker for an item that is not on the agenda up to a maximum of thirty minutes for each subject matter. A speaker who utilizes a translator, except if the speaker uses simultaneous translation equipment, shall receive twice the time allotted for a speaker that does not utilize a translator. (Cal. Gov. Code § 54954.3.)

No disruptive conduct shall be permitted at any Board meeting. Persistence in boisterous or disruptive conduct (including but not limited to what the general public would consider profane, explicit, or obscene language) shall be grounds for a summary termination, by the President, of that person's privilege to address the Board and the President may take such other actions in accordance with the Brown Act including, but not limited to, clearing the room of those willfully interrupting the meeting. (Cal. Gov. Code § 54957.9)

Individuals should contact the General Manager or designee if he/she requires disability-related accommodation or modifications, including auxiliary aids and services, in order to participate in the Board meeting. (Government Code 54954.2)

**MINUTES OF A REGULAR MEETING OF
BIG BEAR MUNICIPAL WATER DISTRICT
HELD ON THURSDAY, JUNE 4, 2026**

1. OPEN SESSION

President Bradford opened the regularly scheduled Board meeting at 1:00 PM at the Big Bear Municipal Water District located at 40524 Lakeview Drive, Big Bear Lake, CA 92315 on Thursday June 4, 2026.

BOARD MEMBERS PRESENT:

Craig Brewster, Director
Steve Ludecke, Vice President
Tom Bradford, President
Mark Lee, Director
Craig Peterson, Director

2. PLEDGE OF ALLEGIANCE

Tom Bradford, President

3. PUBLIC FORUM

None.

4. REPORTS

- A. General Manager Jared Cheek reported a successful Memorial Day weekend with minimal incidents and a total of 288 launches during the week. Lake Patrol, the Sheriff's Department, and the California Department of Fish and Wildlife (CDFW) were all on the lake to support operations. Staff attended organizational development training and participated in Career Day at North Shore Elementary, where they answered questions and educated students about the lake, with plans to attend a middle school Career Day the following week. Three staff members are currently attending PC 832 training, which is required for lake patrol duties.

Mr. Cheek also attended a virtual SAWHA Hydro JPA meeting and a San Bernadino Valley Municipal Water District meeting where the JPA contract was fully executed. He is anticipating that board appointments for the JPA will need to be made at upcoming meetings. He noted that the Fishing for \$50K event was held the previous weekend with no reportable incidents; 60 launches occurred between 6:00 a.m. and 8:00 a.m., with 825 event participants. Fish were stocked and tagged specifically for the event. The District continues to gather data on ballast boats, and two were turned away over the weekend due to no decontaminations on the weekend. The lake level is currently down 7 feet, 2 inches, consistent with historical trends.

- B. President Bradford conducted the May Carp Raffle; there were 52 adult participants and 6 youth participants. Adult winner of \$150 was Ryan Early, and the youth winner of \$50 was Wyatt Dyberg. Winnings checks will be mailed next week.

- C. Director Lee reported that Budget and Finance Committee met and all finances are normal.
- D. President Bradford reported on the Operations Committee, there was discussion of a special event application which will be addressed later in the meeting and a request for a memorial bench. The Committee discussed creating a standardized policy for memorial items, including consistent furniture with an adjacent plaque, at the expense of the memorial sponsor, to apply to former employees and directors. Direction was given to develop a policy.

5. CONSENT CALENDAR

PUBLIC FORUM

None.

- A. Minutes of a Special Meeting on May 19, 2026.
- B. Minutes of a Regular Meeting on May 21, 2026.
- C. Warrant List dated 05/28/2026 in the amount of \$16,835.47.
- D. Increase of GM Salary to Step 3 of the Compensation Schedule.
- E. General Manager Employment Agreement - Amendment 1.

Discussion: No comments were made.

With a motion made by Vice President Ludecke and seconded by Director Brewster, the consent calendar was approved unanimously:

AYES: Bradford, Brewster, Lee, Ludecke, Peterson

NO: -

ABSTAIN: -

6. BUSINESS

A. PRESENTATION ONLY: US ROWING SPECIAL EVENT REPORT FROM HUECO TANKS

PUBLIC FORUM

None.

DISCUSSION

- a. General Manager Jared Cheek explained that it had been recommended during committee meetings that the permittee present a recap report after the event concluded. Damien Navarro of Hueco Tanks reported one minor incident on the water involving the District and no issues with athletes in town. He emphasized safety and public perception as key concerns, saying that social media monitoring revealed strong public interest and positive engagement, including photos, videos, and meet-and-greet events throughout the community. He stated that the high-altitude training objective was achieved and expressed appreciation for District staff support. He acknowledged miscommunication regarding event schedule changes and indicated future events would likely avoid Memorial Day weekend. He reported positive weather conditions, community impact, and interest in returning, along with potential future events such as a 2027 outdoor journalists conference. He accepted responsibility for early

communication challenges and noted one incident involving rowers leaving the designated course, along with considerations for future planning and training opportunities.

Presentation only, no Board action needed.

B. OPERATIONS COMMITTEE (DIRECTORS LEE AND BRADFORD) RECOMMENDS THE FULL BOARD'S DISCUSSION AND POSSIBLE APPROVAL OF DOCKWALKERS SPECIAL EVENT APPLICATION.

PUBLIC FORUM

None.

DISCUSSION

- a. General Manager Jared Cheek explained that this is a recurring event through the Southern California Mountains Foundation, and this new application features extended dates due to increased weekend scheduling. The program focuses on oil disposal education, operating passively at the East Ramp with informational materials and giveaways to promote environmental awareness and proper oil disposal practices.

With a motion made by Vice President Ludecke and seconded by Director Peterson, the motion to approve the Dockwalker Special Event Application was approved:

AYES: Bradford, Brewster, Lee, Ludecke, Peterson

NO: -

ABSTAIN: -

C. PUBLIC HEARING: RESOLUTION 2026-05 "A RESOLUTION OF THE BOARD OF DIRECTORS OF BIG BEAR MUNICIPAL WATER DISTRICT TRANSFERRING FUNDS UNAPPROPRIATED AS OF JUNE 30, 2026 TO THE DISTRICT'S CONTINGENCY RESERVE ACCOUNT AND APPROVING THE DISTRICT'S BUDGET FOR THE FISCAL YEAR COMMENCING JULY 1, 2026." FOR FULL BOARD REVIEW AND POSSIBLE APPROVAL.

PUBLIC FORUM

None.

DISCUSSION

- a. A public hearing on Resolution 2026-05 for the transfer of unappropriated funds to the contingency reserve and adoption of the Fiscal Year 2026–2027 budget was opened.

General Manager Jared Cheek explained that this was the final reading of the budget to be adopted before June 30, 2026. Updates included increased funding for professional services related to a Strategic Plan, revisions to watershed authority naming and balances, and the addition of a Reserve Fund.

President Bradford thanked the Budget and Finance Committee for their work.

The public hearing was closed with no comments received.

With a motion made by Vice President Ludecke and seconded by Director Lee, the motion to approve Resolution 2026-05 "A RESOLUTION OF THE BOARD OF DIRECTORS OF BIG BEAR MUNICIPAL WATER DISTRICT TRANSFERRING FUNDS UNAPPROPRIATED AS OF JUNE 30, 2026 TO THE DISTRICT'S CONTINGENCY RESERVE ACCOUNT AND APPROVING THE DISTRICT'S BUDGET FOR THE FISCAL YEAR COMMENCING JULY 1, 2026." was approved:
AYES: Bradford, Brewster, Lee, Ludecke, Peterson
NO: -
ABSTAIN: -

7. ITEMS REMOVED FROM CONSENT CALENDAR

None.

8. ANNOUNCEMENTS

None.

9. DIRECTOR COMMENTS

None.

10. CLOSED SESSION

None.

11. ADJOURN

There being no further business, the meeting was adjourned at 1:38 PM.

DATE AND TIME OF NEXT MEETING:

Date: 06/18/2026
Location: 40524 Lakeview Drive
Big Bear Lake, CA 92315
Time: 1:00 PM

Elsa Donoho, Office Manager
Secretary to the Board of
Big Bear Municipal Water District

[SEAL]

Big Bear MWD Warrant List Detail May 29 through June 10, 2026

Num	Type	Date	Name	Account	Paid Amount
162971	Bill Pmt -Check	06/04/2026	AIRWAVE COMMUNICATION ENT.	1001-01 · Accounts Payable	
15310	Bill	05/19/2026		5506-44 · OPS-Com/Radio - Handhelds	-725.91
TOTAL					-725.91
162972	Bill Pmt -Check	06/04/2026	AMAZON CAPITAL SERVICES	1001-01 · Accounts Payable	
1LDK-D...	Bill	04/11/2026		5541-31 · MAINT-Uniform/Sm Equip-Reg Empl	-341.80
1QL1-9...	Bill	04/20/2026		5541-31 · MAINT-Uniform/Sm Equip-Reg Empl	-62.27
1MKX-...	Bill	04/20/2026		5541-31 · MAINT-Uniform/Sm Equip-Reg Empl	-64.09
1TJJ-L6...	Bill	04/24/2026		5630-43 · OPS-Bldg/Fac Mtn/Rep-WEST RAMP	-78.64
1PMP-T...	Bill	04/28/2026		5630-43 · OPS-Bldg/Fac Mtn/Rep-WEST RAMP	-309.78
1PXR-F...	Bill	04/29/2026		5541-31 · MAINT-Uniform/Sm Equip-Reg Empl	-630.15
1FY3-3...	Bill	04/29/2026		5541-32 · MAINT-Uniform/Sm Equip-Seas Emp	-252.06
1Q4Q-J...	Bill	05/19/2026		5506-43 · OPS-Com/Radio - Mobiles	-160.57
				5580-41 · OPS-Boat Maintenance-Patrol	-374.97
1WR4-...	Bill	05/27/2026		5580-41 · OPS-Boat Maintenance-Patrol	-200.15
19TH-Q...	Bill	05/28/2026		5570-41 · OPS-Equipment	-312.30
1TH1-P...	Bill	06/01/2026		5570-41 · OPS-Equipment	-147.64
TOTAL					-2,934.42
162973	Bill Pmt -Check	06/04/2026	BIG BEAR CHAMBER OF COMMERCE	1001-01 · Accounts Payable	
16897	Bill	05/18/2026		5509-10 · ADMIN-Member/Subs/Permit-Orgs	-125.00
TOTAL					-125.00
162974	Bill Pmt -Check	06/04/2026	BREWSTER CRAIG (REIMBURSE)	1001-01 · Accounts Payable	
5/11 MI...	Bill	05/29/2026		5571-03 · ADMIN-Div III- Expenses	-211.70
TOTAL					-211.70
162975	Bill Pmt -Check	06/04/2026	BUTCHER'S BLOCK AND BUILDING ...	1001-01 · Accounts Payable	
2605-91...	Bill	05/22/2026		5631-02 · OPS-Quagga Prevention Equip	-62.24
TOTAL					-62.24
EFT	Bill Pmt -Check	06/05/2026	BVE (EFT)	1001-01 · Accounts Payable	
052220...	Bill	05/22/2026		5507-43 · OPS-Utilities-Ramps	-116.64
052220...	Bill	05/22/2026		5507-21 · WATER-Utilities-Aerator	-688.68
052220...	Bill	05/22/2026		5507-22 · WATER-Utilities-Dam	-444.02
TOTAL					-1,249.34
162976	Bill Pmt -Check	06/04/2026	CONNELLY PUMPING SERVICE	1001-01 · Accounts Payable	
32762	Bill	05/22/2026		5632-02 · MAINT-SS Reliefs Pumping	-325.00
TOTAL					-325.00
162977	Bill Pmt -Check	06/04/2026	CSB SOLID WASTE MANAGEMENT ...	1001-01 · Accounts Payable	
7187	Bill	05/05/2026		5630-30 · MAINT-Bldg/Facility Maint/Rep	-360.93
TOTAL					-360.93
	Check	06/08/2026	DYBERG ERIC	1001-01 · Accounts Payable	
				5670-05 · WATER-Carp Roundup Expense	-50.00
TOTAL					-50.00

Big Bear MWD Warrant List Detail May 29 through June 10, 2026

Num	Type	Date	Name	Account	Paid Amount
	Check	06/08/2026	EARLY RYAN	1001-01 · Accounts Payable	
				5670-05 · WATER-Carp Roundup Expense	-150.00
TOTAL					-150.00
162978	Bill Pmt -Check	06/04/2026	EGERER GAGE (REIMBURSE)	1001-01 · Accounts Payable	
EDU R...	Bill	05/22/2026		5570-03 · ADMIN-Training/Seminars-Empl	-360.00
TOTAL					-360.00
EFT	Bill Pmt -Check	06/05/2026	FEDEX	1001-01 · Accounts Payable	
9-309-0...	Bill	05/22/2026		5501-02 · ADMIN-Post&Ship WATER TESTING	-64.90
TOTAL					-64.90
162979	Bill Pmt -Check	06/04/2026	GALLS LLC	1001-01 · Accounts Payable	
034903...	Bill	04/30/2026		5541-31 · MAINT-Uniform/Sm Equip-Reg Empl	-303.19
034939...	Bill	05/04/2026		5541-41 · OPS-Uniform/Sm Equip-Reg Empl	-118.01
035042...	Bill	05/13/2026		5541-42 · OPS-Uniform/Sm Equip Seas Empl	-116.86
TOTAL					-538.06
162980	Bill Pmt -Check	06/04/2026	LUDECKE STEVE (REIMBURSE)	1001-01 · Accounts Payable	
5/11 Mil...	Bill	05/29/2026		5571-01 · ADMIN-Div I- Expenses	-211.70
TOTAL					-211.70
162981	Bill Pmt -Check	06/04/2026	MT LASSEN TROUT FARMS INC	1001-01 · Accounts Payable	
27377	Bill	05/27/2026		5670-02 · WATER-Fishery Mgt-FISH PURCHASE	-37,920.00
TOTAL					-37,920.00
162982	Bill Pmt -Check	06/04/2026	PETERSON CRAIG (REIMBURSE)	1001-01 · Accounts Payable	
5/11 TR...	Bill	05/29/2026		5571-02 · ADMIN-Div II- Expenses	-297.00
TOTAL					-297.00
162983	Bill Pmt -Check	06/04/2026	QUILL LLC	1001-01 · Accounts Payable	
48849950	Bill	05/07/2026		5503-01 · ADMIN-Office Supplies-Office	-149.65
TOTAL					-149.65
EFT	Bill Pmt -Check	06/05/2026	SOUTHWEST GAS (EFT)	1001-01 · Accounts Payable	
051520...	Bill	05/15/2026		5507-42 · OPS-Utilities-Vacant Lot	-11.00
051520...	Bill	05/15/2026		5507-41 · OPS-Utilities-Main Office	-142.06
TOTAL					-153.06
162984	Bill Pmt -Check	06/04/2026	STREAMLINE	1001-01 · Accounts Payable	
C39A82...	Bill	05/28/2026		5509-03 · ADMIN-Memberships-Subscriptions	-150.00
TOTAL					-150.00
162985	Bill Pmt -Check	06/04/2026	THE PRIZM GROUP	1001-01 · Accounts Payable	
N5883	Bill	05/11/2026		5530-14 · ADMIN-Prof& Spec-General	-731.25
TOTAL					-731.25

Big Bear MWD
Warrant List Detail
 May 29 through June 10, 2026

<u>Num</u>	<u>Type</u>	<u>Date</u>	<u>Name</u>	<u>Account</u>	<u>Paid Amount</u>
EFT	Bill Pmt -Check	06/05/2026	VALERO (EFT)	1001-01 · Accounts Payable	
112671...	Bill	05/23/2026		5590-41 · OPS-Petroleum-VESSELS 5590-42 · OPS-Petroleum-VEHICLES	-4,401.37 -938.73
TOTAL					<u>-5,340.10</u>
162986	Bill Pmt -Check	06/04/2026	VERIZON WIRELESS	1001-01 · Accounts Payable	
614315...	Bill	05/09/2026		5505-06 · ADMIN-Phone Cell Phones	<u>-450.00</u>
TOTAL					-450.00
162987	Bill Pmt -Check	06/04/2026	WEST MARINE PRO	1001-01 · Accounts Payable	
4282746	Bill	03/30/2026		5580-42 · OPS-Boat Maintenance-Work	<u>-245.76</u>
TOTAL					-245.76
162988	Bill Pmt -Check	06/04/2026	ZERO OUTAGES	1001-01 · Accounts Payable	
ZO38594	Bill	05/28/2026		5507-43 · OPS-Utilities-Ramps	<u>-376.92</u>
TOTAL					-376.92

**Big Bear MWD
Warrant List Total
As of June 10, 2026**

Type	Num	Date	Name	Memo	Amount
1001-01 · Accounts Payable					
Bill Pmt...	162971	06/04/2026	AIRWAVE COMMUNICATION ENT.		-725.91
Bill Pmt...	162972	06/04/2026	AMAZON CAPITAL SERVICES		-2,934.42
Bill Pmt...	162973	06/04/2026	BIG BEAR CHAMBER OF COMME...		-125.00
Bill Pmt...	162974	06/04/2026	BREWSTER CRAIG (REIMBURSE)		-211.70
Bill Pmt...	162975	06/04/2026	BUTCHER'S BLOCK AND BUILDIN...	101410	-62.24
Bill Pmt...	EFT	06/05/2026	BVE (EFT)		-1,249.34
Bill Pmt...	162976	06/04/2026	CONNELLY PUMPING SERVICE		-325.00
Bill Pmt...	162977	06/04/2026	CSB SOLID WASTE MANAGEMEN...		-360.93
Check		06/08/2026	DYBERG ERIC	Wyatt Dyberg Countin' Carp May 20...	-50.00
Check		06/08/2026	EARLY RYAN	Countin' Carp May 2026 Winner	-150.00
Bill Pmt...	162978	06/04/2026	EGERER GAGE (REIMBURSE)		-360.00
Bill Pmt...	EFT	06/05/2026	FEDEX	ACCT 1053-1905-3	-64.90
Bill Pmt...	162979	06/04/2026	GALLS LLC	3450087	-538.06
Bill Pmt...	162980	06/04/2026	LUDECKE STEVE (REIMBURSE)		-211.70
Bill Pmt...	162981	06/04/2026	MT LASSEN TROUT FARMS INC		-37,920.00
Bill Pmt...	162982	06/04/2026	PETERSON CRAIG (REIMBURSE)		-297.00
Bill Pmt...	162983	06/04/2026	QUILL LLC	C181504 OFFICE SUPPLIES	-149.65
Bill Pmt...	EFT	06/05/2026	SOUTHWEST GAS (EFT)		-153.06
Bill Pmt...	162984	06/04/2026	STREAMLINE	C39A820A	-150.00
Bill Pmt...	162985	06/04/2026	THE PRIZM GROUP		-731.25
Bill Pmt...	EFT	06/05/2026	VALERO (EFT)	PETRO-AUTO 87863783	-5,340.10
Bill Pmt...	162986	06/04/2026	VERIZON WIRELESS		-450.00
Bill Pmt...	162987	06/04/2026	WEST MARINE PRO		-245.76
Bill Pmt...	162988	06/04/2026	ZERO OUTAGES		-376.92
Total 1001-01 · Accounts Payable					<u>-53,182.94</u>
TOTAL					<u>-53,182.94</u>

**BIG BEAR MUNICIPAL WATER DISTRICT
REPORT TO BOARD OF DIRECTORS**

MEETING DATE: June 18, 2026

AGENDA ITEM: 6A

SUBJECT:

DISCUSS AND POSSIBLY APPROVE RESOLUTION 2026-06, "A RESOLUTION OF THE BOARD OF DIRECTORS OF BIG BEAR MUNICIPAL WATER DISTRICT ESTABLISHING THE APPROPRIATIONS LIMIT FOR THE FISCAL YEAR COMMENCING JULY 1, 2026."

RECOMMENDATION:

The General Manager recommends resolution 2026-06 be reviewed and approved by the full Board based on the Fiscal Year 2026-27 budget.

DISCUSSION/FINDINGS:

Appropriations limits for local government agencies in California are governed by Article XIII B of the California Constitution (commonly referred to as the "Gann Limit"). This legislation requires each agency to annually establish an appropriations limit that restricts the amount of tax proceeds that may be appropriated each fiscal year.

Each year, the District must calculate and adopt its appropriations limit prior to the start of the new fiscal year (July 1st) to ensure compliance with State law. The appropriations limit is adjusted annually based on a formula that considers changes in population and either the California per capita personal income or the local assessment roll, as applicable.

For Fiscal Year 2026–27, staff has completed the required calculation of the appropriations limit using the appropriate growth factors published by the County of San Bernardino. The resulting limit is consistent with the District’s anticipated revenues derived from tax proceeds and confirms that the District remains well within its allowable appropriations threshold.

In accordance with statutory requirements, the proposed appropriations limit and supporting documentation were made available for public review and were posted on June 1, 2026, at the District’s office and on its website.

Adoption of Resolution 2026-06 will formally establish the District’s appropriations limit for Fiscal Year 2026–27 and ensure compliance with Article XIII B requirements.

OTHER AGENCY INVOLVEMENT: None

FINANCING: None

RESOLUTION NO. 2026-06

A RESOLUTION OF THE BOARD OF DIRECTORS OF BIG BEAR MUNICIPAL WATER DISTRICT ESTABLISHING THE APPROPRIATIONS LIMIT FOR THE FISCAL YEAR COMMENCING JULY 1, 2026.

BE IT RESOLVED BY THE BOARD OF DIRECTORS OF BIG BEAR MUNICIPAL WATER DISTRICT as follows:

Section 1. Appropriations Limit

The appropriations limit of the District under California Constitution Article XIII B for the fiscal year commencing July 1, 2026, is \$23,200,769.92.

PASSED, APPROVED AND ADOPTED, repealing Resolution 2025-07, this 18th day of June 2026.

Thomas Bradford, President

ATTEST:

Elsa Donoho, Secretary to the Board

(SEAL)

BIG BEAR MUNICIPAL WATER DISTRICT

**FIGURES USED IN THE DEVELOPMENT OF AN APPROPRIATIONS
LIMIT FOR FISCAL YEAR 2026-2027.**

The California Per Capita Personal Income Percentage Change over the prior year as released by the State of California, Department of Finance on May 1, 2026, is 4.95% converted to a factor of 1.0495.

The Percentage Population Change for the County of San Bernardino is -0.06% converted to a factor of 0.9994.

$$\text{Rate of change: } 1.0495 \times 0.9994 = 1.0488703$$

The change factor of 1.0488703 applied to the 2025-2026 appropriations limit of \$22,119,770.12 gives a 2026-2027 limit of \$23,200,769.92.

(Posted 06/01/2026)

**BIG BEAR MUNICIPAL WATER DISTRICT
REPORT TO BOARD OF DIRECTORS**

MEETING DATE: June 18, 2026

AGENDA ITEM: 6B

SUBJECT:

APPOINTMENT OF REPRESENTATIVES TO THE SANTA ANA WATERSHED HYDRO AUTHORITY JOINT POWERS AUTHORITY (SAWHA JPA).

RECOMMENDATION:

Board of Directors discuss and appoint one (1) SAWHA JPA Board of Directors representative, one (1) Board alternate, and one (1) Operations Committee representative to represent the District, and to designate the length of service for each appointment. The General Manager recommends that the Big Bear Municipal Water District Board consider the Big Bear Municipal Water District's Watermaster Committee members for the positions of SAWHA JPA Board of Directors representative and Operations Committee representative; the SAWHA JPA Board alternate be selected from the remaining Big Bear Municipal Water District Board Directors.

DISCUSSION/FINDINGS:

The Santa Ana Watershed Hydro Authority Joint Powers Authority (SAWHA JPA) has recently been established. The JPA Agreement outlines the governance structure, including the Board of Directors, officer assignments, and the Operations Committee. Each Member Agency is responsible for appointing One representative to the Board of Directors, One alternate to the Board, and One representative to the Operations Committee in accordance with the provisions of the JPA Agreement.

The JPA Board of Directors consists of one (1) representative appointed by each Member Agency. Appointees may be an elected governing board member, an appointed governing board member, and/or an employee of the agency. Each Member Agency may also appoint an alternate to serve in the absence of the primary Board member. Board members and alternates serve at the pleasure of their appointing agency.

The JPA also establishes an Operations Committee to support coordination and implementation activities. Each Member Agency shall appoint one (1) representative to the Operations Committee who may not serve on the JPA Board of Directors. Appointees may be agency staff or a governing board member who is not serving on the JPA Board.

The JPA does not impose fixed terms on any appointments; however, the board may consider appointments within a two (2) to four (4) year range. Members may be reappointed without limitation.

Per the JPA, a Board or Committee seat automatically terminates if the appointee is no longer serving in an elected capacity (if an elected official), or the appointee is no longer employed by the agency (if staff).

OTHER AGENCY INVOLVEMENT: None

FINANCING: None

**BIG BEAR MUNICIPAL WATER DISTRICT
REPORT TO BOARD OF DIRECTORS**

MEETING DATE: June 18, 2026

AGENDA ITEM: 6C

SUBJECT:

GENERAL MANAGER RECOMMENDS FULL BOARD DISCUSSION AND POSSIBLE APPROVAL OF POLICY 2026-02 “BOARD ROOM RENTAL USE POLICY”.

RECOMMENDATION:

General Manager recommends the attached “Board Room Rental Use Policy” for approval.

DISCUSSION/FINDINGS:

The District has a long-standing practice of making the Board Room available for public use through a structured rental program. Over the years, this practice has been governed by policies, most recently Policy 2018-01.

The proposed Policy 2026-02 keeps the general framework of prior policies, with no substantive changes. The main update allows the General Manager discretion to waive Board Room rental fees when appropriate.

The Operations Committee reviewed and discussed the proposed policy at its meeting on May 28, 2026. If approved, this policy will serve as the framework for the Board Room Rental Use Agreement.

OTHER AGENCY INVOLVEMENT: None.

FINANCING: None.

BIG BEAR MUNICIPAL WATER DISTRICT

Lake Management

Category:	Administration	Policy # 2026-02
Title:	Board Room Rental Use Policy	

I. PURPOSE:

1. The Big Bear Municipal Water (the District) shall maintain reserve funds from existing unrestricted funds as designated by the District’s Reserve Policy. This policy establishes the This policy is intended to provide guidelines for making the District’s Board room available for public use while maintaining its availability for the day to day operations of the District, especially during regular business hours.

II. Policy

1. The room shall be available only to government, charitable and non-profit organizations. It shall not be used for parties or commercial events operated for profit, including but not limited to sales seminars, swap meets, carnivals, auctions and similar events. It shall not be available for exercise, other physical contact classes, play rehearsals or to individuals for parties or other celebrations. The room shall not be used as the primary location for a business or a primary place of worship.
2. Room is general not available weekdays before 4:30 PM and cannot be reserved more than seven days in advance of the desired date.
3. Room is available for use on weekends between 7:00 AM and 10:00 PM and cannot be reserved more than fourteen days in advance of the desired date.
4. The meeting/community room **does not** include the use of the kitchen facilities.
5. Alcoholic beverages and smoking are not allowed.
6. Minors must be supervised at all times by adults present at the activity. The minimum ratio of adults to minors is one (1) adult to fifteen (15) minors. Minors are defined as those under the age of 18.
7. Any special police, fire, custodial and staff services that may be necessary shall be provided at the applicant’s expense.
8. In granting a use agreement for any facility, Big Bear Municipal Water District does not relinquish and does retain the right of control and management thereof. District representatives may enter the premises at any time and on any occasion, and have authority to end an activity for the safety and welfare of the citizens or to protect District property. District employees shall have the authority to request assistance from law enforcement as necessary.
9. A \$20 charge will be debited from refundable deposit when heat is left on, room is not properly cleaned or if scheduled meeting is not cancelled with District staff at least 24 hours in advance of scheduled use.
10. A \$50 charge will be debited from refundable deposit for callout of District employees for any reason after 4:00 PM.
11. The District reserves the right to waive the refundable deposit or rental use fee for room use at the General Managers Direction.

III. Review Authority

The Board of Directors may revise or amend this policy as needed in order to meet the changing needs of the District and the community.

Approved by Big Bear Municipal Water District Board of Directors, General Manager	Approved on June 18, 2026
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**BIG BEAR MUNICIPAL WATER DISTRICT
REPORT TO BOARD OF DIRECTORS**

MEETING DATE: June 18, 2026

AGENDA ITEM: 6D

SUBJECT:

GENERAL MANAGER RECOMMENDS FULL BOARD DISCUSSION AND POSSIBLE APPROVAL OF POLICY 2026-03 "MEMORIAL BENCH POLICY".

RECOMMENDATION:

General Manager recommends the attached "Memorial Bench Policy" for approval.

DISCUSSION/FINDINGS:

The District has received several inquiries regarding the placement of memorial benches on District property. In response, staff has developed the proposed "Memorial Bench Policy" to establish clear guidelines and procedures.

The policy outlines eligibility criteria for memorial recognition, including who may be memorialized, as well as responsibilities related to purchase, maintenance, and long-term upkeep.

The Operations Committee reviewed and discussed the proposed policy at its meeting on May 28, 2026, and provided feedback reflected in the attached policy. If approved, this policy will serve as the official framework for the review, approval, placement, and ongoing management of memorial benches on District property.

OTHER AGENCY INVOLVEMENT: None.

FINANCING: None.

BIG BEAR MUNICIPAL WATER DISTRICT
Lake Management

Category:	Administration	Policy # 2026-03
Title:	Memorial Benches	

I. PURPOSE:

The purpose of this policy is to establish guidelines for the placement of memorial benches on District property to recognize and honor deceased District employees, including directors, in a consistent, respectful, and equitable manner.

II. Eligibility

Memorial benches may be requested only in honor of past or present deceased District employees, including directors. Requests for living individuals are not permitted. The memorial program is intended solely as a posthumous recognition.

III. Memorial Bench Standards

To maintain consistency across District facilities:

All memorial benches must be standard models selected and approved by the District. The District will determine the design, materials, and location of each bench. Placement will be based on factors including safety, accessibility, site planning, and overall facility needs.

IV. Memorial Plaques

Each approved bench will include a memorial plaque installed adjacent to the bench (not affixed to the bench itself). Plaque design, size, materials, and wording must be approved by the District to ensure uniformity. The District reserves the right to edit or standardize inscription language.

V. Replacement and Longevity

Memorial benches are considered functional site furnishings rather than permanent fixtures. The District retains the right to repair, replace, or remove benches as needed due to wear, damage, safety concerns, or facility upgrades. If a bench is replaced, the memorial plaque will remain in place or be relocated appropriately, as determined by the District.

VI. Costs

The requesting party is responsible for the full cost of the bench, plaque, installation, and any associated administrative or maintenance fees as determined by the District. Payment must be received in full prior to installation.

VII. Approval Process

All memorial bench requests must be submitted in writing to the District. Requests will be reviewed by District administration for compliance with this policy. Final approval requires formal authorization by the District Board. The District reserves the right to deny any request.

VIII. General Conditions

The District retains full control over placement, design, and maintenance of all memorial benches and plaques. Memorial benches shall not interfere with existing operations, programming, or future development plans. This program does not create any property rights or guarantees of permanence for benches.

Policy Review

This policy may be reviewed and updated periodically by the Board of Directors to ensure it continues to meet operational and community needs.

Approved by Big Bear Municipal Water District Board of Directors, General Manager	Approved on June 18, 2026
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