

**MINUTES OF A REGULAR MEETING OF
BIG BEAR MUNICIPAL WATER DISTRICT
HELD ON THURSDAY, September 7, 2023**

1. OPEN SESSION

President Bradford opened the regularly scheduled Board meeting at 1:00 PM at the Big Bear Municipal Water District located at 40524 Lakeview Drive, Big Bear Lake, CA 92315 on Thursday September 7, 2023.

BOARD MEMBERS PRESENT:

Steve Ludecke, Vice President
Craig Brewster, Director
Mark Lee, Director
Tom Bradford, President

2. PLEDGE OF ALLEGIANCE

Tom Bradford

3. PUBLIC FORUM

No comments from the public in attendance.

4. REPORTS

A. General Manager, Mike Stephenson, reported that our paving projects have already begun, expedited it as quickly as possible. East Ramp and Main office will be redone in tandem to save time. East Ramp will be partially closed next week for work, and will close at the end of the month, so we will open up the West to accommodate lake users. East Ramp is currently open 7AM-3PM daily, West Ramp is closed after Labor Day, per normal, but since the construction is going to close down the east ramp, we are going to reopen the west ramp while the east ramp is closed. At the same time we close that, we are installing new gates at east ramp that week because the other one is slowly breaking down. Laid off four employees for seasonal timing. Lake Patrol is on the water from 7AM-7PM, so we are slowly ramping down.

B. Committee said all their items are being discussed during business items.

5. CONSENT CALENDAR

- A. Minutes of a Regular Meeting on August 17, 2023.
- B. Minutes of a Special Meeting on August 24, 2023.
- C. Contract of Chief Operations Officer beginning October 16, 2023 through a max term of October 12, 2025.
- D. Warrant list dated 8/31/2023 in the amount of \$54,388.17.

Discussion:

No comments were made.

With a motion made by Vice President Ludecke, and seconded by Director Brewster, the consent calendar was approved unanimously:

AYES: Ludecke, Brewster, Lee, Bradford

NO:

ABSTAIN:

6. BUSINESS

A. Presentation from Visit Big Bear for Big Bear Lake being voted the 4th best lake in the nation by U.S.A Today "Top Ten – Readers' Choice Award".

Discussion:

Matt McCabe from Visit Big Bear is here to present the Board with the USA Today Magazine Readers Choice Award as the 4th best lake in the nation. Mr. McCabe explained this was an honor as it's voted in by visitors and all recreational lake users which is the reason why we are here. So, their recognition as one of the best lakes is great to see. He continued, this is recognition and confirmation that our community works well together, and this is proof that we are doing a great job! Every reader who reads this had a chance to participate in this, we won two awards, but this was lake specific so we are grateful for the award.

No Vote Needed – Information Only

B. The Administrative Committee (Directors Ludecke & Brewster) recommend full Board consideration and approval of Resolution 2023-04, a Resolution of the Board of Directors of the Big Bear Municipal Water District, State of California in the Matter of the Uniform Public Construction Cost Accounting Procedures Act.

Discussion:

Mr. Stephenson explained that the committee recommends Resolution 2023-04 be approved by the full board which would allow the District to use an alternate project awarding process which is approved by the State of California to expedite the process and keep the cost of the projects as low as possible. There are different cost limits levels which determine which awarding process can be used. This will still require prevailing wage to be paid, but will shorten the awarding process. This will really speed up the process for many projects the district does complete.

With a motion made by Vice President Ludecke, and seconded by Director Brewster, Resolution 2023-04, a Resolution of the Board of Directors of the Big Bear Municipal Water District, State of California in the Matter of the Uniform Public Construction Cost Accounting Procedures Act, was unanimously approved:

AYES: Ludecke, Brewster, Lee, Bradford

NO:

ABSTAIN:

C. The Administrative Committee (Directors Ludecke & Brewster) recommend full Board consideration and approval of Policy 2023-02, 'Informal Bidding Procedures'.

Discussion:

This is the policy to allow us to complete this process during the awarding process. This policy is explaining how we would move forward with the process internally.

With a motion made by Director Brewster, and seconded by Director Lee, Policy 2023-02, 'Informal Bidding Procedures' was unanimously approved:
AYES: Ludecke, Brewster, Lee, Bradford
NO:
ABSTAIN:

7. ITEMS REMOVED FROM CONSENT CALENDAR

N/A

8. ANNOUNCEMENTS

Mr. Stephenson will be on vacation starting 10/22 for a couple weeks. The District is getting some quality candidates for both our full time positions.

9. DIRECTOR COMMENTS

No comments.

10. ADJOURN

There being no further business, the meeting was adjourned at 1:15 PM.

DATE AND TIME OF NEXT MEETING

Date: September 21, 2023
Location: 40524 Lakeview Drive
Big Bear Lake, CA 92315
Time: 1:00 PM



Brittany Lamson, Secretary to the Board of
Directors of Big Bear Municipal Water District

[SEAL]