

**MINUTES OF A SPECIAL MEETING OF
BIG BEAR MUNICIPAL WATER DISTRICT
HELD ON Wednesday, October 25, 2023**

1. OPEN SESSION

President Bradford opened the Special Board meeting at 12:00 PM at the Big Bear Municipal Water District located at 40524 Lakeview Drive, Big Bear Lake, CA 92315 on Wednesday October 25, 2023.

BOARD MEMBERS PRESENT:

Steve Ludecke, Vice President
Bob Rehfuß, Director
Craig Brewster, Director
Mark Lee, Director
Tom Bradford, President

2. PLEDGE OF ALLEGIANCE

Director Rehfuß

3. PUBLIC FORUM

No comments from the public in attendance.

4. BUSINESS

A. BOARD TO DISCUSS AND REVIEW GM RECRUITMENT SERVICES PROPOSAL AND POSSIBLE AWARD:

Discussion:

This is a special meeting to let the public know what's going on with the GM recruitment processes. President Bradford explained, we plan to award a company today, instead of waiting three weeks until our next Board meeting in November. Interim General Manager, Brittany Lamson, explained the district received three proposals prior to this meeting. Those companies are Ralph Andersen & Associates, CPS HR, and Regional Government.

Vice President Ludecke wants to discount RGS right away because of their estimate, it just says "about \$20K in costs" and he does not like that. President Bradford agrees with that. Vice President Ludecke continued, we have one company that actually got everything in on time and have worked locally for many other companies (meaning Ralph Andersen & Associates). The other bid is less expensive, but we have no personal knowledge of their work history within the Valley. Director Brewster agrees.

President Bradford said he remembers previous meetings where they (Ralph Andersen) were discussed, and they have been used for several agencies within the Valley. They are established in the Valley, and probably already have a pool of candidates that they might be able to pull from, already familiar with possible candidates for this position. They probably understand the importance of the Valley, so we feel they are the best fit for our needs. Director Brewster just would like to see if we can meet with them in person and not zoom meetings.

Director Rehfuß wanted to add that this was the only proposal that seemed specially tailored to the District and not just a boiler plate, that the others seemed a little less personal.

With a motion made by Vice President Ludecke, and seconded by Director Rehfuss, the proposal submitted by Ralph Andersen & Associates not to exceed \$38,750 for GM Recruitment Services was approved unanimously:

AYES: Ludecke, Rehfuss, Brewster, Lee, Bradford

NO: -

ABSTAIN: -

With all regular business being completed, President Bradford closed the open session at 12:12 PM.

B. CLOSED SESSION: PUBLIC EMPLOYEE APPOINTMENT

President Bradford reconvened to open session from closed session at 1:07 PM with no reportable action.

With there being no further comments or business, the special meeting was adjourned at 1:11 PM.

11. ADJOURN

There being no further business, the meeting was adjourned at 1:11 PM.

DATE AND TIME OF NEXT MEETING

Date: November 16, 2023

Location: 40524 Lakeview Drive

Big Bear Lake, CA 92315

Time: 1:00 PM



Brittany Lamson, Interim General Manager
Secretary to the Board of Directors
of Big Bear Municipal Water District

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