



# Big Bear Municipal Water District

## Lake Management

### Board of Directors

Steve Ludecke – Division 1  
Bob Reh fuss – Division 2  
Craig Brewster – Division 3  
Mark Lee – Division 4  
Tom Bradford – Division 5

## NOTICE OF REGULAR BOARD MEETING March 7, 2024 A G E N D A

**Place:** Big Bear Municipal Water District  
40524 Lakeview Drive, Big Bear Lake, CA 92315

Next Resolution Number: 2024-03

**OPEN SESSION: 1:00 P.M.**

**1. CALL TO ORDER**

**2. PLEDGE OF ALLEGIANCE**

**3. PUBLIC FORUM**

(The Board will receive comments from the public on items not on the agenda; no action is permitted on these items. Time set aside not to exceed 30 minutes total by all participants)

**4. REPORTS**

A. Interim General Manager

B. Chief Operations Officer

C. Committee- the following committee met since the last regular Board meeting:

Budget & Finance

Administration

Operations

**5. CONSENT CALENDAR**

A. Minutes of a Regular Meeting on February 1, 2024.

B. Warrant list dated 3/1/2024 in the amount of \$98,228.59.

C. New Exchangeable Bed Dump Truck purchase not to exceed \$165,086.66.

D. New Event Application for “Be the Magic Boat Parade of Lights”.

**6. BUSINESS**

A. Administrative Committee (Directors Ludecke and Brewster) recommend full Board approval of the GEI proposal for the Big Bear Lake Maintenance and Improvement Program Environmental Impact Report and Permitting Strategy not to exceed \$370,936 which includes three optional tasks.

- B. Full Board to discuss and possibly approve a new radio company, *Mobile Relay Associates*, not to exceed a purchase price of \$17,712.10.
- C. Operations Committee (Directors Brewster & Lee (alt)) recommend the New Event Application for “LakeFest” for full Board approval.

7. ITEMS REMOVED FROM CONSENT AND PLACED ON BUSINESS

8. ANNOUNCEMENTS

9. DIRECTOR COMMENTS

10. ADJOURNMENT

**NEXT MEETING:** Open Session at 1:00 P.M.  
Thursday, March 21, 2024  
40524 Lakeview Drive  
Big Bear Lake, CA 92315

**PLEASE NOTE:**

Agenda related writings or documents provided to the Board of Directors are available for public inspection at [www.bbmwd.com](http://www.bbmwd.com) or in the District office during business hours, 8:00 am – 4:30 pm Monday – Friday.

Five (5) minutes may be allotted to each speaker for an item on the agenda and three (3) minutes may be allotted to each speaker for an item that is not on the agenda up to a maximum of thirty minutes for each subject matter. A speaker who utilizes a translator, except if the speaker uses simultaneous translation equipment, shall receive twice the time allotted for a speaker that does not utilize a translator. (Cal. Gov. Code § 54954.3.)

No disruptive conduct shall be permitted at any Board meeting. Persistence in boisterous or disruptive conduct (including but not limited to what the general public would consider profane, explicit, or obscene language) shall be grounds for a summary termination, by the President, of that person’s privilege to address the Board and the President may take such other actions in accordance with the Brown Act including, but not limited to, clearing the room of those willfully interrupting the meeting. (Cal. Gov. Code § 54957.9)

Individuals should contact the General Manager or designee if he/she requires disability-related accommodation or modifications, including auxiliary aids and services, in order to participate in the Board meeting. (Government Code 54954.2)

***MINUTES OF A REGULAR MEETING OF  
BIG BEAR MUNICIPAL WATER DISTRICT  
HELD ON THURSDAY, February 1, 2024***

**1. OPEN SESSION**

President Ludecke opened the regularly scheduled Board meeting at 1:00 PM at the Big Bear Municipal Water District located at 40524 Lakeview Drive, Big Bear Lake, CA 92315 on Thursday February 1, 2024.

**BOARD MEMBERS PRESENT:**

Steve Ludecke, President  
Bob Reh fuss, Director  
Craig Brewster, Vice President  
Mark Lee, Director  
Tom Bradford, Director

**2. PLEDGE OF ALLEGIANCE**

Craig Brewster

**3. PUBLIC FORUM**

No comments from the public in attendance, Larry Cooke, a resident of Big Bear Lake wanted to hold his comments for the business items.

**4. REPORTS**

A. Interim General Manager, Brittany Lamson, reported about talking on a panel about aging water infrastructure that was hosted by Senator Ochoa Bogh. This was a townhall style meeting where members of the public were encouraged to come and get informed about the issue with aging water infrastructure. I spoke with several other agencies among the Inland Empire. The Senator wanted to know about what the state was doing well to address the issue, and where they were lacking. She also wanted to know what each agency's big concern was with their current infrastructure. I also went on a tour of the Enhanced Water Recharge project that Valley is constructing and the Weaver Basin recycled water discharge recharge basins. I met with their GM, Heather Dyer and their Assistant GM, Wen Huang along with several other project managers of those efforts. It was great information and a great experience.

B. Chief Operating Officer, Mike Stephenson, reported that its raining, we have .75 inch of rain as of now. The streams are moving for sure, lots of water moving down. Yesterday was 8.20 feet, and today the lake is about 8.14 feet. So hopefully we break 8' but we never know. The Replenish Big Bear treatment-train finally got off the train, so now it will be about 8 weeks until we have some results for the brine minimization. There needs to be some additional research for some of the wells that are located near Division.

C. Administrative committee met but everything they discussed is on the business agenda.

**5. CONSENT CALENDAR**

- A. Minutes of a Regular Meeting on January 18, 2024.
- B. Warrant list dated 1/29/2024 in the amount of \$32,037.26

**Discussion:**

No comments were made.

With a motion made by Director Bradford, and seconded by Director Brewster, the consent calendar was approved unanimously:

AYES: Ludecke, Rehfuss, Brewster, Lee, Bradford

NO:

ABSTAIN:

**6. BUSINESS**

**A. The Administrative Committee (Directors Ludecke & Brewster) recommend Resolution No. 2024-01 which establishes dock classifications and standards for full Board approval.**

**Discussion:**

Larry Cooke, a Big Bear Lake resident, had comments on the Resolutions. He said he is a small dock builder in the Valley and thought there was not enough notice of committee meeting. He understood it was posted within the guidelines but would have liked to have seen more time before the meeting. President Ludecke explained that we only made minor changes for clarification language, no major changes were made. Mr. Cooke wants to see these resolutions go back to committee because lake front homeowners need to be aware. Mr. Stephenson reminded Mr. Cooke that if he did not have comments about the business item, his comments should have been said under public forum. President Ludecke asked Mr. Cooke if he has any issues with the language being proposed in this item, and Mr. Cooke said doesn't like how the term grandfathered is defined because it will affect way too many docks and doesn't make sense. Hearing no other comments, the Board moved to a vote on the proposed language which Director Rehfuss commented was a great clarification and appreciates the streamlined timeline which will simplify operations in the future.

With a motion made by Director Bradford, and seconded by Director Lee, Resolution No. 2024-01 which establishes dock classifications and standards was approved unanimously:

AYES: Ludecke, Rehfuss, Brewster, Lee, Bradford

NO:

ABSTAIN:

**B. The Administrative Committee (Directors Ludecke & Brewster) recommend Resolution No. 2024-02 which establishes commercial marina and private dock specifications for full Board approval.**

**Discussion:**

Mr. Cooke had comments again but understood they would be better said under public forum because he just wanted to see these resolutions go back to committee for review. No other comments were made.

With a motion made by Director Brewster, and seconded by Director Rehfuss, Resolution No. 2024-02 which establishes commercial marina and private dock specifications was approved unanimously:

AYES: Ludecke, Rehfuss, Brewster, Lee, Bradford

NO:

ABSTAIN:

**7. ITEMS REMOVED FROM CONSENT CALENDAR**

N/A

**8. ANNOUNCEMENTS**

Ms. Lamson announced that she will be attending the Santa Ana River Science and Conversation Symposium the week of the 12th, so if we have business to handle and need a Board meeting, Mr. Stephenson will be running that meeting.

**9. DIRECTOR COMMENTS**

Director Reh fuss wanted to address Mr. Cookes concerns, and he wants Larry to understand that changing language for small groups of people is going to make things easier for the majority and in the long run. This is not to punish people who are purchasing new homes, we need to simplify these rules and modernize everything. Ms. Lamson continued that the Board has spent over 20 years with Larry and other members of the community with these same resolutions finding solutions that will work for the most people. The Board has gone above and beyond to ensure that as many lakefront homeowners can use their privilege and these resolutions have been looked at the last time was with you, Larry, to make sure all your concerned were addressed and you agreed they were. Director Bradford confirmed that meeting and that all concerns were resolved.

**10. ADJOURN**

There being no further business, the meeting was adjourned at 2:18 PM.

**DATE AND TIME OF NEXT MEETING**

Date: February 15, 2024

Location: 40524 Lakeview Drive  
Big Bear Lake, CA 92315

Time: 1:00 PM

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Brittany Lamson, Interim General Manager  
Secretary to the Board of Directors of  
Big Bear Municipal Water District

[SEAL]

**Big Bear MWD**  
**Warrant List Detail**  
 January 30 through March 1, 2024

Num	Type	Date	Name	Account	Paid Amount
<b>161162</b>	<b>Bill Pmt -Check</b>	<b>02/01/2024</b>	<b>ADT COMMERCIAL</b>	<b>1001-01 · Accounts Payable</b>	
153635...	Bill	01/21/2024		5630-10 · ADMIN-Bldg/Facility Maint/Rep	-255.00
TOTAL					-255.00
<b>161178</b>	<b>Bill Pmt -Check</b>	<b>02/08/2024</b>	<b>ADT COMMERCIAL</b>	<b>1001-01 · Accounts Payable</b>	
153635...	Bill	01/21/2024		5640-02 · WATER-Dam Maintenance	-108.00
153010...	Bill	02/06/2024		5810-02 · Facility Improvements/Remodels	-771.92
153259...	Bill	02/06/2024		5810-02 · Facility Improvements/Remodels	-1,845.09
152566...	Bill	02/06/2024		5630-42 · OPS-Bldg/Fac Mtn/Rep-EAST RAMP	-280.13
152566...	Bill	02/06/2024		5630-43 · OPS-Bldg/Fac Mtn/Rep-WEST RAMP	-294.84
152566...	Bill	02/06/2024		5640-02 · WATER-Dam Maintenance	-311.48
152922...	Bill	02/06/2024		5630-42 · OPS-Bldg/Fac Mtn/Rep-EAST RAMP	-108.00
152922...	Bill	02/06/2024		5630-43 · OPS-Bldg/Fac Mtn/Rep-WEST RAMP	-108.00
152922...	Bill	02/06/2024		5640-02 · WATER-Dam Maintenance	-108.00
153635...	Bill	02/06/2024		5630-42 · OPS-Bldg/Fac Mtn/Rep-EAST RAMP	-182.00
153635...	Bill	02/06/2024		5630-43 · OPS-Bldg/Fac Mtn/Rep-WEST RAMP	-108.00
TOTAL					-4,225.46
<b>161190</b>	<b>Bill Pmt -Check</b>	<b>02/14/2024</b>	<b>ALESHIRE &amp; WYNDER LLP</b>	<b>1001-01 · Accounts Payable</b>	
84167	Bill	02/08/2024		5520-01 · ADMIN-District Counsel	-5,864.40
TOTAL					-5,864.40
<b>161163</b>	<b>Bill Pmt -Check</b>	<b>02/01/2024</b>	<b>AMAZON CAPITAL SERVICES</b>	<b>1001-01 · Accounts Payable</b>	
1YKT-K...	Bill	01/20/2024		5503-01 · ADMIN-Office Supplies-Office	-45.22
1PKJ-X...	Bill	01/23/2024		5503-01 · ADMIN-Office Supplies-Office	-139.59
1CMT-...	Bill	01/27/2024		5631-02 · OPS-Quagga Prevention Equip	-34.38
				5541-42 · OPS-Uniform/Sm Equip Seas Empl	-18.04
TOTAL					-237.23
<b>161179</b>	<b>Bill Pmt -Check</b>	<b>02/08/2024</b>	<b>AMAZON CAPITAL SERVICES</b>	<b>1001-01 · Accounts Payable</b>	
1FJ3-X...	Bill	02/06/2024		5501-01 · ADMIN-Post&Ship OFFICE	-31.22
TOTAL					-31.22
<b>161191</b>	<b>Bill Pmt -Check</b>	<b>02/14/2024</b>	<b>AMAZON CAPITAL SERVICES</b>	<b>1001-01 · Accounts Payable</b>	
1DGR-...	Bill	02/12/2024		5541-42 · OPS-Uniform/Sm Equip Seas Empl	-37.38
				5631-02 · OPS-Quagga Prevention Equip	-12.54
TOTAL					-49.92
<b>161201</b>	<b>Bill Pmt -Check</b>	<b>02/22/2024</b>	<b>AMAZON CAPITAL SERVICES</b>	<b>1001-01 · Accounts Payable</b>	
1HWJ-...	Bill	02/14/2024		5541-42 · OPS-Uniform/Sm Equip Seas Empl	-77.23
TOTAL					-77.23
<b>161214</b>	<b>Bill Pmt -Check</b>	<b>02/29/2024</b>	<b>AMAZON CAPITAL SERVICES</b>	<b>1001-01 · Accounts Payable</b>	
1NYT-3...	Bill	02/27/2024		5580-42 · OPS-Boat Maintenance-Work	-732.66
TOTAL					-732.66
<b>161202</b>	<b>Bill Pmt -Check</b>	<b>02/22/2024</b>	<b>AMERICAN CASTING &amp; MFG CORP</b>	<b>1001-01 · Accounts Payable</b>	
367473	Bill	02/14/2024		5631-01 · OPS-Quagga Mussel Prevention	-19,620.20
TOTAL					-19,620.20
<b>161180</b>	<b>Bill Pmt -Check</b>	<b>02/08/2024</b>	<b>ARCO BUSINESS SOLUTIONS</b>	<b>1001-01 · Accounts Payable</b>	
np6588...	Bill	02/03/2024		5590-42 · OPS-Petroleum-VEHICLES	-237.68

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03/01/24

**Big Bear MWD**  
**Warrant List Detail**  
 January 30 through March 1, 2024

<u>Num</u>	<u>Type</u>	<u>Date</u>	<u>Name</u>	<u>Account</u>	<u>Paid Amount</u>
TOTAL					-237.68
<b>161181</b>	<b>Bill Pmt -Check</b>	<b>02/08/2024</b>	<b>ATWELL SHAWN (REIMBURSE)</b>	<b>1001-01 · Accounts Payable</b>	
01/31/2...	Bill	02/06/2024		5505-09 · ADMIN-Phone-Employee Reimb	-50.00
TOTAL					-50.00
<b>161182</b>	<b>Bill Pmt -Check</b>	<b>02/08/2024</b>	<b>BEST BEST &amp; KRIEGER LLP</b>	<b>1001-01 · Accounts Payable</b>	
986489	Bill	02/05/2024		5520-01 · ADMIN-District Counsel	-700.98
TOTAL					-700.98
<b>161192</b>	<b>Bill Pmt -Check</b>	<b>02/14/2024</b>	<b>BIG BEAR DISPOSAL</b>	<b>1001-01 · Accounts Payable</b>	
000009...	Bill	02/01/2024		5507-41 · OPS-Utilities-Main Office	-345.70
TOTAL					-345.70
<b>161164</b>	<b>Bill Pmt -Check</b>	<b>02/01/2024</b>	<b>BUTCHER'S BLOCK AND BUILDING ...</b>	<b>1001-01 · Accounts Payable</b>	
2312-95...	Bill	12/12/2023		5630-40 · OPS-Bldg/Fac Mtn/Rep	-359.82
2401-97...	Bill	01/30/2024		5630-30 · MAINT-Bldg/Facility Maint/Rep	-150.94
2401-97...	Bill	01/31/2024		5600-31 · MAINT-Vehicle Maint-ON ROAD	-64.59
TOTAL					-575.35
<b>161203</b>	<b>Bill Pmt -Check</b>	<b>02/22/2024</b>	<b>BUTCHER'S BLOCK AND BUILDING ...</b>	<b>1001-01 · Accounts Payable</b>	
2402-98...	Bill	02/05/2024		5630-30 · MAINT-Bldg/Facility Maint/Rep	-14.63
2402-98...	Bill	02/14/2024		5543-30 · MAINT-Small Tools/Tool Supplies	-32.04
TOTAL					-46.67
<b>161215</b>	<b>Bill Pmt -Check</b>	<b>02/29/2024</b>	<b>BUTCHER'S BLOCK AND BUILDING ...</b>	<b>1001-01 · Accounts Payable</b>	
2402-98...	Bill	02/15/2024		5631-01 · OPS-Quagga Mussel Prevention	-3.00
2402-98...	Bill	02/16/2024		5631-01 · OPS-Quagga Mussel Prevention	-56.91
2402-98...	Bill	02/28/2024		5631-01 · OPS-Quagga Mussel Prevention	-23.11
TOTAL					-83.02
<b>161204</b>	<b>Bill Pmt -Check</b>	<b>02/22/2024</b>	<b>BVBGSA C/O DWP (V)</b>	<b>1001-01 · Accounts Payable</b>	
21204	Bill	02/12/2024		6000-03 · Lake Impr - Replenish BB (GSA)	-916.10
TOTAL					-916.10
<b>EFT</b>	<b>Bill Pmt -Check</b>	<b>02/01/2024</b>	<b>BVE (EFT)</b>	<b>1001-01 · Accounts Payable</b>	
012320...	Bill	01/23/2024		5507-22 · WATER-Utilities-Dam	-598.20
012320...	Bill	01/23/2024		5507-21 · WATER-Utilities-Aerator	-450.39
012320...	Bill	01/23/2024		5507-43 · OPS-Utilities-Ramps	-77.18
TOTAL					-1,125.77
<b>EFT</b>	<b>Bill Pmt -Check</b>	<b>02/09/2024</b>	<b>BVE (EFT)</b>	<b>1001-01 · Accounts Payable</b>	
012520...	Bill	01/25/2024		5507-22 · WATER-Utilities-Dam	-62.57
012620...	Bill	01/26/2024		5507-43 · OPS-Utilities-Ramps	-77.89
TOTAL					-140.46
<b>EFT</b>	<b>Bill Pmt -Check</b>	<b>02/15/2024</b>	<b>BVE (EFT)</b>	<b>1001-01 · Accounts Payable</b>	
020520...	Bill	02/05/2024		5507-41 · OPS-Utilities-Main Office	-128.75
020520...	Bill	02/05/2024		5507-41 · OPS-Utilities-Main Office	-13.78
020520...	Bill	02/05/2024		5507-42 · OPS-Utilities-Vacant Lot	-13.50
020620...	Bill	02/06/2024		5507-41 · OPS-Utilities-Main Office	-1,015.92

**Big Bear MWD**  
**Warrant List Detail**  
 January 30 through March 1, 2024

Num	Type	Date	Name	Account	Paid Amount
TOTAL					-1,171.95
<b>161205</b>	<b>Bill Pmt -Check</b>	<b>02/22/2024</b>	<b>CA DEPT OF FISH AND WILDLIFE</b>	<b>1001-01 · Accounts Payable</b>	
02222024	Bill	02/22/2024		5509-03 · ADMIN-Memberships-Subscriptions	-1,479.00
TOTAL					-1,479.00
<b>161165</b>	<b>Bill Pmt -Check</b>	<b>02/01/2024</b>	<b>CHEM-PAK</b>	<b>1001-01 · Accounts Payable</b>	
122888	Bill	01/12/2024		5504-30 · MAINT-Janitorial Supplies	-434.71
TOTAL					-434.71
<b>161166</b>	<b>Bill Pmt -Check</b>	<b>02/01/2024</b>	<b>COMPUTER VILLAGE</b>	<b>1001-01 · Accounts Payable</b>	
8162	Bill	01/20/2024		5620-10 · ADMIN-Equip Maintenance 5509-13 · ADMIN - Microsoft 365 Subscript 5505-01 · ADMIN-Phones Local/Hardware/Rep	-150.00 -320.40 -230.40
TOTAL					-700.80
<b>161183</b>	<b>Bill Pmt -Check</b>	<b>02/08/2024</b>	<b>COMPUTER VILLAGE</b>	<b>1001-01 · Accounts Payable</b>	
8265	Bill	01/31/2024		5530-02 · ADMIN- Computer Consults	-40.00
8264	Bill	01/31/2024		5530-02 · ADMIN- Computer Consults	-160.00
TOTAL					-200.00
<b>161206</b>	<b>Bill Pmt -Check</b>	<b>02/22/2024</b>	<b>COMPUTER VILLAGE</b>	<b>1001-01 · Accounts Payable</b>	
8532	Bill	02/17/2024		5620-10 · ADMIN-Equip Maintenance	-150.00
8536	Bill	02/17/2024		5509-13 · ADMIN - Microsoft 365 Subscript	-320.40
				5505-01 · ADMIN-Phones Local/Hardware/Rep	-230.40
8565	Bill	02/19/2024		5509-12 · ADMIN-Software Subscriptions	-1,200.00
TOTAL					-1,900.80
<b>161216</b>	<b>Bill Pmt -Check</b>	<b>02/29/2024</b>	<b>CSB DEPT OF INNOVATION &amp; TECH...</b>	<b>1001-01 · Accounts Payable</b>	
29426	Bill	01/31/2024		5506-41 · OPS-Radio Service Contract	-214.32
TOTAL					-214.32
<b>161193</b>	<b>Bill Pmt -Check</b>	<b>02/14/2024</b>	<b>CSB HEALTH</b>	<b>1001-01 · Accounts Payable</b>	
IN0429...	Bill	02/05/2024		5509-06 · ADMIN-Permits-SBC Hazardous Mat	-155.00
TOTAL					-155.00
<b>161207</b>	<b>Bill Pmt -Check</b>	<b>02/22/2024</b>	<b>CSB SOLID WASTE MANAGEMENT ...</b>	<b>1001-01 · Accounts Payable</b>	
082698	Bill	02/15/2024		5630-30 · MAINT-Bldg/Facility Maint/Rep	-734.75
TOTAL					-734.75
<b>161167</b>	<b>Bill Pmt -Check</b>	<b>02/01/2024</b>	<b>DIY HOME CENTER</b>	<b>1001-01 · Accounts Payable</b>	
28440	Bill	01/25/2024		5631-02 · OPS-Quagga Prevention Equip	-23.23
28553	Bill	01/31/2024		5630-31 · MAINT-Bldg/Facil Maint/Rep-Shop	-85.17
TOTAL					-108.40
<b>161208</b>	<b>Bill Pmt -Check</b>	<b>02/22/2024</b>	<b>DIY HOME CENTER</b>	<b>1001-01 · Accounts Payable</b>	
28891	Bill	02/20/2024		5507-41 · OPS-Utilities-Main Office 5600-32 · MAINT-Vehicle Maint-OFF ROAD	-7.15 -4.23
TOTAL					-11.38
<b>161217</b>	<b>Bill Pmt -Check</b>	<b>02/29/2024</b>	<b>DIY HOME CENTER</b>	<b>1001-01 · Accounts Payable</b>	



11:11 AM

03/01/24

## Big Bear MWD Warrant List Detail January 30 through March 1, 2024

Num	Type	Date	Name	Account	Paid Amount
29049	Bill	02/28/2024		5580-42 · OPS-Boat Maintenance-Work	-30.04
TOTAL					-30.04
<b>161168</b>	<b>Bill Pmt -Check</b>	<b>02/01/2024</b>	<b>DWP-CITY OF BIG BEAR LAKE</b>	<b>1001-01 · Accounts Payable</b>	
013020...	Bill	01/30/2024		5507-43 · OPS-Utilities-Ramps	-130.57
012020...	Bill	01/30/2024		5507-43 · OPS-Utilities-Ramps	-20.54
013020...	Bill	01/30/2024		5507-41 · OPS-Utilities-Main Office	-84.50
013020...	Bill	01/30/2024		5507-41 · OPS-Utilities-Main Office	-15.39
TOTAL					-251.00
<b>161218</b>	<b>Bill Pmt -Check</b>	<b>02/29/2024</b>	<b>DWP-CITY OF BIG BEAR LAKE</b>	<b>1001-01 · Accounts Payable</b>	
022720...	Bill	02/27/2024		5507-41 · OPS-Utilities-Main Office	-15.39
022720...	Bill	02/27/2024		5507-41 · OPS-Utilities-Main Office	-84.50
022720...	Bill	02/27/2024		5507-43 · OPS-Utilities-Ramps	-20.54
022720...	Bill	02/27/2024		5507-43 · OPS-Utilities-Ramps	-130.57
TOTAL					-251.00
<b>161194</b>	<b>Bill Pmt -Check</b>	<b>02/14/2024</b>	<b>EADIE &amp; PAYNE</b>	<b>1001-01 · Accounts Payable</b>	
144708	Bill	02/12/2024		5530-01 · ADMIN-Prof&Spec-AUDITOR	-16,445.00
TOTAL					-16,445.00
<b>161219</b>	<b>Bill Pmt -Check</b>	<b>02/29/2024</b>	<b>EGERER GAGE (REIMBURSE)</b>	<b>1001-01 · Accounts Payable</b>	
02/15/2...	Bill	02/29/2024		5505-09 · ADMIN-Phone-Employee Reimb	-50.00
TOTAL					-50.00
<b>EFT</b>	<b>Bill Pmt -Check</b>	<b>02/15/2024</b>	<b>FRONTIER (EFT)</b>	<b>1001-01 · Accounts Payable</b>	
909866...	Bill	01/28/2024		5505-04 · ADMIN-Phone At the Dam	-50.04
909866...	Bill	02/01/2024		5505-02 · ADMIN-Phones Ramps Local Svc	-268.26
909866...	Bill	02/01/2024		5505-02 · ADMIN-Phones Ramps Local Svc	-160.78
909866...	Bill	02/01/2024		5505-03 · ADMIN-Phones Long Distance	-6.73
909866...	Bill	02/01/2024		5505-01 · ADMIN-Phones Local/Hardware/Rep	-552.01
TOTAL					-1,037.82
<b>161220</b>	<b>Bill Pmt -Check</b>	<b>02/29/2024</b>	<b>GALLS LLC</b>	<b>1001-01 · Accounts Payable</b>	
027010...	Bill	02/06/2024		5541-31 · MAINT-Uniform/Sm Equip-Reg Empl	-123.58
TOTAL					-123.58
<b>161195</b>	<b>Bill Pmt -Check</b>	<b>02/14/2024</b>	<b>GEI CONSULTANTS INC</b>	<b>1001-01 · Accounts Payable</b>	
3147537	Bill	02/08/2024		6100-02 · Dam Repair- Sluice Gates	-13,179.00
3147534	Bill	02/08/2024		6100-02 · Dam Repair- Sluice Gates	-292.50
3147538	Bill	02/08/2024		6100-02 · Dam Repair- Sluice Gates	-133.50
TOTAL					-13,605.00
<b>161221</b>	<b>Bill Pmt -Check</b>	<b>02/29/2024</b>	<b>GEIGER SUPPLY</b>	<b>1001-01 · Accounts Payable</b>	
187847	Bill	01/31/2024		5630-30 · MAINT-Bldg/Facility Maint/Rep	-0.51
188709	Bill	02/23/2024		5631-01 · OPS-Quagga Mussel Prevention	-86.20
TOTAL					-86.71
<b>161184</b>	<b>Bill Pmt -Check</b>	<b>02/08/2024</b>	<b>HELMUTS MARINE SERVICES</b>	<b>1001-01 · Accounts Payable</b>	
257478	Bill	01/30/2024		5509-03 · ADMIN-Memberships-Subscriptions	-1,115.00
TOTAL					-1,115.00

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03/01/24

**Big Bear MWD**  
**Warrant List Detail**  
 January 30 through March 1, 2024

Num	Type	Date	Name	Account	Paid Amount
<b>161222</b>	<b>Bill Pmt -Check</b>	<b>02/29/2024</b>	<b>HELMUTS MARINE SERVICES</b>	<b>1001-01 · Accounts Payable</b>	
202403...	Bill	02/23/2024		5580-42 · OPS-Boat Maintenance-Work	-93.78
202403...	Bill	02/26/2024		5580-42 · OPS-Boat Maintenance-Work	-1,077.73
TOTAL					-1,171.51
<b>161185</b>	<b>Bill Pmt -Check</b>	<b>02/08/2024</b>	<b>HOOVER BEN (REIMBURSE)</b>	<b>1001-01 · Accounts Payable</b>	
02/21/2...	Bill	02/02/2024		5505-09 · ADMIN-Phone-Employee Reimb	-50.00
TOTAL					-50.00
<b>161196</b>	<b>Bill Pmt -Check</b>	<b>02/14/2024</b>	<b>KENT MICHAEL (REIMBURSE)</b>	<b>1001-01 · Accounts Payable</b>	
02/17/2...	Bill	02/13/2024		5505-09 · ADMIN-Phone-Employee Reimb	-50.00
TOTAL					-50.00
<b>161197</b>	<b>Bill Pmt -Check</b>	<b>02/14/2024</b>	<b>LAMSON BRITTANY (REIMBURSE)</b>	<b>1001-01 · Accounts Payable</b>	
02/15/2...	Bill	02/12/2024		5505-09 · ADMIN-Phone-Employee Reimb	-50.00
TOTAL					-50.00
<b>161223</b>	<b>Bill Pmt -Check</b>	<b>02/29/2024</b>	<b>MCMASTER-CARR</b>	<b>1001-01 · Accounts Payable</b>	
22160704	Bill	02/15/2024		5631-01 · OPS-Quagga Mussel Prevention	-118.18
TOTAL					-118.18
<b>161198</b>	<b>Bill Pmt -Check</b>	<b>02/14/2024</b>	<b>MOONRIDGE FUEL HAUPT RALPH</b>	<b>1001-01 · Accounts Payable</b>	
01312024	Bill	01/31/2024		5590-42 · OPS-Petroleum-VEHICLES	-747.17
TOTAL					-747.17
<b>161169</b>	<b>Bill Pmt -Check</b>	<b>02/01/2024</b>	<b>NAPA AUTO PARTS</b>	<b>1001-01 · Accounts Payable</b>	
621400	Bill	01/29/2024	NAPA AUTO PARTS	2200-00 · Accounts Payable Liability	4.41
621398	Bill	01/29/2024		5543-30 · MAINT-Small Tools/Tool Supplies	-5.90
621417	Bill	01/29/2024		5640-02 · WATER-Dam Maintenance	-10.78
621525	Bill	01/31/2024		5640-02 · WATER-Dam Maintenance	-12.38
				5600-32 · MAINT-Vehicle Maint-OFF ROAD	-75.94
				5600-31 · MAINT-Vehicle Maint-ON ROAD	-19.83
TOTAL					-120.42
<b>161224</b>	<b>Bill Pmt -Check</b>	<b>02/29/2024</b>	<b>NAPA AUTO PARTS</b>	<b>1001-01 · Accounts Payable</b>	
622804	Bill	02/23/2024	NAPA AUTO PARTS	2200-00 · Accounts Payable Liability	1.59
622980	Bill	02/27/2024		5630-30 · MAINT-Bldg/Facility Maint/Rep	-15.06
				5580-42 · OPS-Boat Maintenance-Work	-64.46
TOTAL					-77.93
<b>161209</b>	<b>Bill Pmt -Check</b>	<b>02/22/2024</b>	<b>OWL TELEPHONE EXCHANGE</b>	<b>1001-01 · Accounts Payable</b>	
1501	Bill	03/01/2024		5630-10 · ADMIN-Bldg/Facility Maint/Rep	-160.00
TOTAL					-160.00
<b>161170</b>	<b>Bill Pmt -Check</b>	<b>02/01/2024</b>	<b>PAPPAS DREW (REIMBURSE)</b>	<b>1001-01 · Accounts Payable</b>	
01/30/2...	Bill	01/31/2024		5505-09 · ADMIN-Phone-Employee Reimb	-50.00
TOTAL					-50.00
<b>161171</b>	<b>Bill Pmt -Check</b>	<b>02/01/2024</b>	<b>PARRINGTON TREVOR (REIMBURSE)</b>	<b>1001-01 · Accounts Payable</b>	
PIBO Tr...	Bill	01/31/2024		5570-40 · OPS-Osha/Training/Supplies	-324.50

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03/01/24

**Big Bear MWD**  
**Warrant List Detail**  
 January 30 through March 1, 2024

Num	Type	Date	Name	Account	Paid Amount
TOTAL					-324.50
<b>161199</b>	<b>Bill Pmt -Check</b>	<b>02/14/2024</b>	<b>PARRINGTON TREVOR (REIMBURSE)</b>	<b>1001-01 · Accounts Payable</b>	
IBO MIL...	Bill	02/14/2024		5570-40 · OPS-Osha/Training/Supplies	-308.20
TOTAL					-308.20
<b>161210</b>	<b>Bill Pmt -Check</b>	<b>02/22/2024</b>	<b>QUILL LLC</b>	<b>1001-01 · Accounts Payable</b>	
37138519	Bill	02/08/2024		5560-21 · WATER-Watermaster Report	-162.00
				5540-31 · MAINT-PreEmployment Advertising	-8.48
				5540-41 · OPS-PreEmployment Advertising	-8.48
				5503-01 · ADMIN-Office Supplies-Office	-73.93
TOTAL					-252.89
<b>161172</b>	<b>Bill Pmt -Check</b>	<b>02/01/2024</b>	<b>QUINN COMPANY</b>	<b>1001-01 · Accounts Payable</b>	
WOG00...	Bill	01/24/2024		5640-02 · WATER-Dam Maintenance	-828.00
WOG00...	Bill	01/25/2024		5640-02 · WATER-Dam Maintenance	-879.42
WOG00...	Bill	01/25/2024		5620-30 · MAINT-Equip Maintenance	-1,297.02
TOTAL					-3,004.44
<b>161186</b>	<b>Bill Pmt -Check</b>	<b>02/08/2024</b>	<b>SCHERMER MICHAEL (REIMBURSE)</b>	<b>1001-01 · Accounts Payable</b>	
02/21/2...	Bill	02/06/2024		5505-09 · ADMIN-Phone-Employee Reimb	-50.00
TOTAL					-50.00
<b>EFT</b>	<b>Bill Pmt -Check</b>	<b>02/23/2024</b>	<b>SOUTHWEST GAS (EFT)</b>	<b>1001-01 · Accounts Payable</b>	
021520...	Bill	02/15/2024		5507-42 · OPS-Utilities-Vacant Lot	-11.00
021520...	Bill	02/15/2024		5507-41 · OPS-Utilities-Main Office	-890.11
TOTAL					-901.11
<b>EFT</b>	<b>Bill Pmt -Check</b>	<b>02/15/2024</b>	<b>SPECTRUM BUSINESS (EFT)</b>	<b>1001-01 · Accounts Payable</b>	
170406...	Bill	02/01/2024		5505-08 · ADMIN- Phone Office	-219.97
TOTAL					-219.97
<b>161173</b>	<b>Bill Pmt -Check</b>	<b>02/01/2024</b>	<b>SQUEEGEE CLEAN WINDOW SERVI...</b>	<b>1001-01 · Accounts Payable</b>	
117664	Bill	01/30/2024		5630-10 · ADMIN-Bldg/Facility Maint/Rep	-50.00
TOTAL					-50.00
<b>161187</b>	<b>Bill Pmt -Check</b>	<b>02/08/2024</b>	<b>STEPHENSON MIKE (REIMBURSE)</b>	<b>1001-01 · Accounts Payable</b>	
030120...	Bill	02/06/2024		5505-09 · ADMIN-Phone-Employee Reimb	-50.00
TOTAL					-50.00
<b>161174</b>	<b>Bill Pmt -Check</b>	<b>02/01/2024</b>	<b>TAYLOR JON (REIMBURSE)</b>	<b>1001-01 · Accounts Payable</b>	
PIBO Tr...	Bill	01/31/2024		5570-40 · OPS-Osha/Training/Supplies	-324.50
TOTAL					-324.50
<b>161200</b>	<b>Bill Pmt -Check</b>	<b>02/14/2024</b>	<b>TAYLOR JON (REIMBURSE)</b>	<b>1001-01 · Accounts Payable</b>	
IBO MIL...	Bill	02/14/2024		5570-40 · OPS-Osha/Training/Supplies	-320.26
TOTAL					-320.26
<b>161211</b>	<b>Bill Pmt -Check</b>	<b>02/22/2024</b>	<b>TMA LASER GROUP</b>	<b>1001-01 · Accounts Payable</b>	

## Big Bear MWD Warrant List Detail January 30 through March 1, 2024

Num	Type	Date	Name	Account	Paid Amount
32135	Bill	02/15/2024		5503-01 · ADMIN-Office Supplies-Office	-109.88
TOTAL					-109.88
<b>161225</b>	<b>Bill Pmt -Check</b>	<b>02/29/2024</b>	<b>TMA LASER GROUP</b>	<b>1001-01 · Accounts Payable</b>	
31393	Bill	02/29/2024		5503-01 · ADMIN-Office Supplies-Office	-140.08
TOTAL					-140.08
<b>EFT</b>	<b>Bill Pmt -Check</b>	<b>02/23/2024</b>	<b>US BANK (EFT)</b>	<b>1001-01 · Accounts Payable</b>	
02052024	Bill	02/05/2024		5503-01 · ADMIN-Office Supplies-Office	-20.04
				5580-40 · OPS-Boat Maintenance	-538.61
				5630-31 · MAINT-Bldg/Facil Maint/Rep-Shop	-99.05
				5630-31 · MAINT-Bldg/Facil Maint/Rep-Shop	-55.85
				5503-01 · ADMIN-Office Supplies-Office	-61.16
				5580-40 · OPS-Boat Maintenance	-132.26
				5509-12 · ADMIN-Software Subscriptions	-89.91
				5541-41 · OPS-Uniform/Sm Equip-Reg Empl	-236.78
				5541-41 · OPS-Uniform/Sm Equip-Reg Empl	-322.91
				5507-41 · OPS-Utilities-Main Office	-44.96
				5630-31 · MAINT-Bldg/Facil Maint/Rep-Shop	-284.12
				5600-31 · MAINT-Vehicle Maint-ON ROAD	-43.84
				5600-31 · MAINT-Vehicle Maint-ON ROAD	-106.03
				5580-41 · OPS-Boat Maintenance-Patrol	-32.26
				5503-01 · ADMIN-Office Supplies-Office	-104.70
				5580-41 · OPS-Boat Maintenance-Patrol	-86.07
				5630-31 · MAINT-Bldg/Facil Maint/Rep-Shop	-182.99
				5630-42 · OPS-Bldg/Fac Mtn/Rep-EAST RAMP	-443.56
				5630-43 · OPS-Bldg/Fac Mtn/Rep-WEST RAMP	-443.56
				5570-41 · OPS-Osha/Equipment	-295.71
				5580-41 · OPS-Boat Maintenance-Patrol	-10.75
				5580-41 · OPS-Boat Maintenance-Patrol	-96.85
				5543-30 · MAINT-Small Tools/Tool Supplies	-247.54
				5510-07 · ADMIN-Empl Recognition-Winter	-1,998.02
				5600-32 · MAINT-Vehicle Maint-OFF ROAD	-21.72
				5560-22 · WATER-Watermaster Meetings	-47.39
				5503-01 · ADMIN-Office Supplies-Office	-23.96
				5590-42 · OPS-Petroleum-VEHICLES	-38.35
				5580-41 · OPS-Boat Maintenance-Patrol	-99.05
				5580-41 · OPS-Boat Maintenance-Patrol	-2,574.09
				5503-01 · ADMIN-Office Supplies-Office	-101.14
				5503-01 · ADMIN-Office Supplies-Office	-53.80
				5503-01 · ADMIN-Office Supplies-Office	-19.04
				5503-01 · ADMIN-Office Supplies-Office	-17.20
				5570-03 · ADMIN-Training/Seminars-Empl	-229.77
				5600-31 · MAINT-Vehicle Maint-ON ROAD	-848.91
				5510-09 · ADMIN-Public Info - General	-32.97
				5570-01 · ADMIN-Training/Seminars-GM	-11.18
				5503-01 · ADMIN-Office Supplies-Office	-148.53
				5503-01 · ADMIN-Office Supplies-Office	-19.04
				5570-40 · OPS-Osha/Training/Supplies	-1,008.05
				5541-42 · OPS-Uniform/Sm Equip Seas Empl	-290.07
TOTAL					-11,561.79
<b>161212</b>	<b>Bill Pmt -Check</b>	<b>02/22/2024</b>	<b>VERIZON WIRELESS</b>	<b>1001-01 · Accounts Payable</b>	
995624...	Bill	02/09/2024		5505-11 · ADMIN-Phones Ramp Aircards	-55.16
				5505-11 · ADMIN-Phones Ramp Aircards	-61.62
				5505-06 · ADMIN-Phone Cell Phones	-281.70
TOTAL					-398.48
<b>161213</b>	<b>Bill Pmt -Check</b>	<b>02/22/2024</b>	<b>VISUAL EDGE IT, INC</b>	<b>1001-01 · Accounts Payable</b>	
24AR15...	Bill	02/19/2024		5620-13 · ADMIN-Copier Copy Counts	-134.15
TOTAL					-134.15
<b>161188</b>	<b>Bill Pmt -Check</b>	<b>02/08/2024</b>	<b>VOICE CARRIER</b>	<b>1001-01 · Accounts Payable</b>	
IN24261	Bill	02/02/2024		5505-01 · ADMIN-Phones Local/Hardware/Rep	-114.78

**Big Bear MWD**  
**Warrant List Detail**  
 January 30 through March 1, 2024

<u>Num</u>	<u>Type</u>	<u>Date</u>	<u>Name</u>	<u>Account</u>	<u>Paid Amount</u>
TOTAL					-114.78
<b>161175</b>	<b>Bill Pmt -Check</b>	<b>02/01/2024</b>	<b>XEROX CORPORATION</b>	<b>1001-01 · Accounts Payable</b>	
5348726	Bill	01/30/2024		2950-03 · Copier Lease	-489.09
TOTAL					-489.09
<b>161226</b>	<b>Bill Pmt -Check</b>	<b>02/29/2024</b>	<b>XEROX CORPORATION</b>	<b>1001-01 · Accounts Payable</b>	
5469539	Bill	02/28/2024		2950-03 · Copier Lease	-489.09
TOTAL					-489.09
<b>161176</b>	<b>Bill Pmt -Check</b>	<b>02/01/2024</b>	<b>YSI INC</b>	<b>1001-01 · Accounts Payable</b>	
1059382	Bill	01/30/2024		5530-22 · WATER-TMDL MAINT/EQUIP	-760.66
TOTAL					-760.66
<b>161189</b>	<b>Bill Pmt -Check</b>	<b>02/08/2024</b>	<b>YSI INC</b>	<b>1001-01 · Accounts Payable</b>	
1060073	Bill	02/02/2024		5530-22 · WATER-TMDL MAINT/EQUIP	-208.20
TOTAL					-208.20



Fontana CDJR  
 16263 S Highland Avenue  
 Fontana  
 CA, 92336  
 www.fontanacdjr.com

Deal #  
 106343

Customer #  
 12392471

Kevin Hudak  
 Contact Sales: (840) 788 - 4900  
 info@fontanacdjr.com

KH

**Big Bear Municipal Water District**  
 mkent@bbmwd.net  
 40524 Lakeview Drive, Big Bear Lake, CA 92315

**Michael Kent**  
 +1-(909) 866 - 5796 | mkent@bbmwd.net  
 92315

**2024 Ram 5500 Chassis Cab**  
 Tradesman

VIN : 3C7WRMDL2RG120051 | Stock # : 24T2716  
 Mileage : 105 mi  
 Color : Bright White Clear Coat

**Cash**

<b>\$0.00</b>	
Customer Cash	<b>\$165,086.66</b>
Rebates	<b>\$1,000.00</b>

**Payment Detail**

MSRP	<b>\$72,060.00</b>
Selling Price	<b>\$72,060.00</b>
Rebates	<b>\$1,000.00</b>
Stellar Flex 36 108-12 Hooklift System	<b>\$49,107.00</b>
Stellar 14' Flatbed for Flex 36	<b>\$10,100.00</b>
Stellar 14' Flatbed for Flex 36	<b>\$10,100.00</b>
Stellar 14' Dump Container for Flex 36	<b>\$12,650.00</b>
Fees	<b>\$126.75</b>
Taxes (7.75%)	<b>\$11,942.91</b>
Balance	<b>\$165,086.66</b>

Payments offered here are all subject to final credit approval from the lending institution. Vehicle Price does not include accessories and is before Taxes and/or applicable fees. Leases in some cases require additional cash for Security Deposit, and at Lease's End, Lessee is responsible for \$0.25 per Mile over 10000 Miles per year and a Disposition Fee of \$495.00. Wear and tear guidelines apply. All prices, specifications, and availability subject to change without notice.



- H. Any deductible or self-insured retention must be declared to and approved by the District. At the option of the District, either the insurer shall reduce or eliminate such deductibles or self-insured retentions.
- I. The insurer shall have a current A.M. Best's rating of no less than A-: VII or equivalent.

If applicable, the permittee shall cover or insure under the applicable laws relating to:

- A. Workers' compensation insurance, all of their employees working on or about the event, regardless of whether such coverage or insurance is mandatory or merely elective under the law, and the permittee shall defend, protect and save harmless the District, its officers, employees, agents and volunteers from and against all claims, suits, and actions arising from any failure of the permittee to maintain such insurance. Before beginning work, permittee shall furnish to the District satisfactory proof that he has taken out for the period covered by the event, full compensation insurance for all persons employed directly by him in the event contemplated under this contract, has been obtained in accordance with the Workers' Compensation and Insurance Act.
- B. The permittee shall provide employer's liability insurance in the amount of, at least, \$1,000,000 per accident for bodily injury and disease. Prior to execution of the contract, the permittee shall file with the District evidence of insurance from an insurer or insurers certifying to the coverage of insurance required herein. Such evidence shall include original copies of the ISO CG 2010 (endorsement form or insurer's equivalent) signed by the insurer's representative and certificate of insurance (Accord Form 25-S or equivalent). If such proof is not received 30 days prior to the event, the event may be canceled by the District's General Manager. All evidence of insurance shall be certified by a properly authorized officer, agent or qualified representative of the insurer and shall certify the names of the insured, any additional primary insurers, where appropriate, the type and amount of the insurance, the location and operations to which the insurance applies, the expiration date. The insurer will give by certified mail, written notice to the District at least thirty (30) days prior to the effective date of any cancellation, lapse or material change in the policy.

**Section 5. Safety Regulations**

The Permittee shall conduct the event with due care for the safety and welfare of participants and spectators, and in compliance with all laws, rules and regulations of federal, state, county or local agencies asserting jurisdiction. The Permittee shall attend two meetings with District representatives prior to the event described as follows:

- A. Permit compliance meeting: Permittee shall demonstrate that all permit conditions have been met.
- B. Skipper's and/or Safety meeting: Event organizers and participants shall meet with District representatives to have any questions answered and to receive an update of current conditions on the Lake which may affect event activities.

**Section 6. Conditions**

The Permittee shall comply with the conditions set forth on EVENT attachment A, EXHIBIT A, EXHIBIT B both attached hereto and EXHIBIT C (if applicable) and hereby incorporated by this reference.

	<b>ANDY BRAKEBILL</b>	<b>BBL ROTARY CLUB</b>	<b>2.13.2024</b>
Applicant's Signature	Printed Name	Representative of	Date

FOR DISTRICT USE ONLY

Date Event Approved: _____	Accepted by: _____	Title: _____
(511) Admin Fee: _____	Date Received: _____	Check #: _____
(601) Deposit Fee: _____	Date Received: _____	Check #: _____

EVENT attachment A



**APPLICATION**  
Exhibit A

Event Name: <b>BE THE MAGIC BOAT PARADE</b>	Date of Application: <b>2.13.2024</b>
Company Name: <b>ROTARY CLLUB OF BIG BEAR LAKE</b>	E-mail: _____
Mailing Address: <b>P.O. BOX 2051 BIG BEAR CITY CA 92314</b>	Primary Contact: <b>ANDY BRAKEBILL</b>
Business Phone: _____	Cell Phone: _____

EVENT On-Site Contact Name: <b>ANDY BRAKEBILL</b>	EVENT On-Site Contact Cell: _____
<b>THE PERSON LISTED AS THE EVENT ON-SITE CONTACT MUST BE AVAILABLE BEFORE AND DURING EVENT WITH AUTHORITY TO CONTROL EVENT</b>	

DATE OF EVENT: <b>SEPT. 9, 2024</b>	LOCATION OF EVENT: <b>BIG BEAR LAKE</b>
TYPE OF EVENT: <input type="checkbox"/> FISHING <input checked="" type="checkbox"/> BOATING <input type="checkbox"/> COMPETITION <input checked="" type="checkbox"/> ENTERTAINMENT <input type="checkbox"/> OTHER:	
START TIME OF EVENT: <del>6:00 PM</del> <b>7:30</b>	END TIME OF EVENT: <del>10:00 PM</del> <b>9:00</b>
Describe Event in Detail: <b>PARADE OF LIGHTS</b>	
<b>PARADE OF LIGHTS</b>	
Estimated Number of Participants: <b>50 - 100 BOATS</b>	Estimated Number of Spectators: <b>UNKNOWN - VIEWING FROM SHORE</b>
Method of Limiting Attendance: <b>N/A</b> Registration	Method of Trash Collection and Disposal: <small>COORDINATING WITH BIG BEAR DISPOSAL</small>
Proposed First-Aid Services: <b>NONE</b> BBFD	Proposed Security Services: <b>LAKE PATROL</b>
Proposed Fire Protection Services: <b>NONE</b> BBFD	Proposed Sanitation Services: <b>NONE</b>
Parking Arrangements: <b>NONE</b>	Perimeter Control: <small>PICKET BOATS TO KEEP CONTESTANTS ON THE PREDETERMINED ROUTE</small>
Miscellaneous: Describe any action not previously described. Attach additional sheets if necessary.	
<b>PARADE ENTRANTS WILL ASSEMBLE AT THE DAM &amp; CIRCLE THE LAKE</b>	
<b>PARADE ENTRANTS WILL ASSEMBLE AT THE DAM &amp; CIRCLE THE LAKE</b>	
<b>PARTICIPANTS WILL ASSEMBLE AT THE DAM &amp; RETURN TO THEIR SLIPS OR RAMPS AT THE END OF THE EVENT.</b>	

EXHIBIT A



**BIG BEAR MUNICIPAL WATER DISTRICT  
REPORT TO BOARD OF DIRECTORS**

**MEETING DATE:** March 7, 2024

**AGENDA ITEM:** 6A

**SUBJECT:**

**ADMINISTRATIVE COMMITTEE (DIRECTORS LUDECKE AND BREWSTER) RECOMMEND FULL BOARD APPROVAL OF THE GEI PROPOSAL FOR THE BIG BEAR LAKE MAINTENANCE AND IMPROVEMENT PROGRAM ENVIRONMENTAL IMPACT REPORT AND PERMITTING STRATEGY NOT TO EXCEED \$370,936 WHICH INCLUDES THE THREE OPTIONAL TASKS.**

**RECOMMENDATION:**

The Administrative Committee recommend this GEI proposal be approved by the full board.

**DISCUSSION/FINDINGS:**

Over the past year the District has been working closely with our consultant, GEI, investigating and identifying certain areas around the lake which could benefit from sediment removal projects or improve current District operation. January 2024, our consultant, committee and staff concluded that 12 possible projects sites around the lake could benefit from some type of clear and grubbing or dredging. Now that we have the most beneficial project sites decided on and all investigatory work concerning possible environmental impacts have been considered, our consultant is ready to move onto the next phase of the environment process which would be the process of the Program Environmental Impact Report (PEIR).

Our consultant will now complete an even further in-depth analysis of all sites identified in the previous investigatory phase of this effort and identify all possible impacts these projects could have. If approved today, GEI will begin work on the next phase of this effort. Approximate timeline to complete the draft report for circulation and permitting is fifteen months.

**OTHER AGENCY INVOLVEMENT:** None

**FINANCING:** Professional Services

**Submitted by:** Brittany Lamson, Interim General Manager



Consulting  
Engineers and  
Scientists

February 14, 2023

VIA EMAIL: [blamson@bbmwd.net](mailto:blamson@bbmwd.net)

Brittany Lamson  
Interim General Manager

Big Bear Municipal Water District  
P.O. Box 2863  
Big Bear Lake, CA 92315

**Re: Proposal for the Big Bear Lake Maintenance and Improvement Program  
Environmental Impact Report and Permitting Strategy**

Dear Ms. Lamson:

GEI Consultants, Inc. (GEI) previously completed task orders for Big Bear Municipal Water District's (District's) proposed Big Bear Lake Maintenance and Improvement Program (program) including the development of a California Environmental Quality Act (CEQA) strategy memorandum, initial program description, project conceptual designs, and finalized program description.

This proposal provides a scope of work for GEI to prepare the Program Environmental Impact Report (PEIR) and permitting strategy for the proposed program to obtain CEQA compliance. The PEIR will incorporate the conceptual design of projects previously identified by the District and the final program description submitted by GEI in October 2023. The permitting strategy will identify environmental permitting requirements and strategies for the projects identified by the District for the program. The District has requested a scope of work, schedule, and cost estimate from GEI to support the CEQA process, including the preparation of the PEIR. The scope of work includes three optional tasks – to conduct additional surveys at offsite sediment rescue locations, prepare a tiering checklist for use of the PEIR for future projects, and other supplemental services, if needed.

The proposed scope of work is provided in **Attachment 1**, a detailed schedule is provided in **Attachment 2**, and a detailed cost is provided in **Attachment 3**. The scope of work will be provided over an estimated 15-month period. **Table 1** below provides a summary of the schedule for the scope of work, assuming notice to proceed in March 2024. The estimated cost for the scope of work is \$330,021 excluding the three optional tasks and \$370,936 including all optional tasks.

**Table 1. Schedule Summary**

Task No. and Name	Duration
1 – Project Management and Coordination	March 2024 to June 2025
2 – CEQA Scoping	March 2024 to July 2024
3 – Site Surveys and Technical Memorandums	April 2024 to June 2024*
4 – Draft Program Environmental Impact Report	March 2024 to December 2024
5 – Final Program Environmental Impact Report	December 2024 to June 2025
6 – Permitting Strategy Memorandum	December 2024 to February 2025
7 – Optional Offsite Sediment Reuse Location Survey and Reporting	March 2024 to June 2024
8 – Optional Tiering Checklist	December 2024 to February 2025
9 – Provide Supplemental Support (As Needed)	TBD
* Site surveys are weather dependent and if there is snow on the ground, this schedule will likely be affected. See Attachment 2 for more details.	

Please let us know if the scope of work, schedule and cost estimate are acceptable. GEI will begin work once we have received notice to proceed. If you have any questions, please feel free to contact Ryan Jolley at 916.207.2655 or [rjolley@geiconsultants.com](mailto:rjolley@geiconsultants.com).

Sincerely,

**GEI Consultants, Inc.**



Ryan Jolley  
Senior Environmental Project Director



Lorena Manriquez, PE  
Contract Manager

Cc:  
Rich Sanchez  
Contract Director  
GEI Consultants, Inc.

Katelyn Matroni  
Senior Environmental Project Manager  
GEI Consultants, Inc.

**Enclosures:**

- Attachment 1: Scope of Work
- Attachment 2: Detailed Schedule
- Attachment 3: Detailed Cost Estimate

## **ATTACHMENT 1. SCOPE OF WORK**

This scope of work identifies tasks to support the Big Bear Municipal Water District (District) with completing the California Environmental Quality Act (CEQA) process, including preparation of a Program Environmental Impact Report (PEIR), for the Big Bear Lake Maintenance and Improvement Program (program); and preparation of a permitting strategy for projects identified by the District for the program. GEI Consultants, Inc. (GEI) has previously coordinated with the District to define the scope of the program to be analyzed in the PEIR. The results of this coordination were the preparation of a final program description which will be incorporated into the PEIR.

All deliverables in this scope of work will be in electronic format and all meetings will be virtual, unless otherwise specified. This scope of work assumes the District will provide one round of review on all deliverables unless otherwise stated in the scope of work below.

Task 7 is an optional task which includes conducting site visits and preparing supporting environmental documentation for offsite sediment reuse locations. Additionally, Task 8 is an optional task which provides time to develop a tiering checklist for the District to use as each project would be implemented to ensure CEQA coverage. Furthermore, Task 9 is an optional task which provides supplemental budget, including additional requests to prepare documents and/or analysis not described under previous tasks, as needed, attending meetings in person, and other supplemental work that could arise.

### **Task 1: Project Management and Coordination**

GEI will prepare and maintain a project schedule including all tasks and deliverables, key milestones, and decision points. GEI will oversee the task order to complete this scope of work, including: coordination with the District for program information; time for managing and coordinating GEI's development of deliverables; providing quality assurance/quality control review of all Draft and Final deliverables; maintaining the budget; and time for administration of the contract and invoicing.

GEI will participate in a kickoff meeting to review the schedule, milestones, input from the District, and next steps; bi-monthly project management meetings, and additional meetings to resolve technical issues, and discuss District comments on deliverables. At project monthly meetings, GEI will discuss task status, schedule and milestones, coordination efforts with District staff, and any unexpected issues that that could cause scope/budget creep.

#### **Assumptions:**

- The budget for this task covers project management activities for Tasks 1 through 9 over a 15-month period (e.g., March 2024 through March 2025).
- Up to four GEI staff will attend a virtual one-hour kickoff meeting; up to two staff will attend 6 one-hour project management meetings (over the estimated 15-month duration of this task order); and up to two staff will attend 4 one-hour technical meetings with District staff.

#### **Deliverables:**

- Master schedule of all tasks and deliverables.
- Meeting agendas and notes for meetings.

## **Task 2: CEQA Scoping**

GEI will prepare a Notice of Preparation (NOP) of a PEIR for public scoping and Assembly Bill (AB) 52 Consultation letters for Tribes on the District's Tribal Consultation List, as required by CEQA. The NOP and AB 52 letters will contain a summary description of the program, a map of the program location, and a list of the potential environmental effects that will be evaluated in the Draft PEIR.

GEI will submit a Draft NOP to the District for review and then finalize the NOP for public review based on one round of comments. GEI will file the NOP with the State Clearinghouse, Office of Planning and Research (SCH) and San Bernardino County Clerk of the Board of Supervisors (Clerk of the Board).

GEI will attend a public scoping meeting hosted by the District during the public scoping period. GEI will prepare a PowerPoint presentation highlighting the program, PEIR preparation, and the CEQA process for use during the meeting. GEI will assist the District in collecting verbal comments from the public during the public scoping meeting.

### **Assumptions:**

- GEI cultural resources staff will provide up to 16 hours of support assisting the District in Tribal Consultation including responding to comments from Tribes.
- Up to three GEI staff will attend the public scoping meeting.

### **Deliverables:**

- Draft and Final NOP.
- Draft and Final AB 52 Tribal Consultation Letters.
- NOP filing with SCH and Clerk of the Board.
- Draft and Final Public Scoping Meeting PowerPoint Presentation.
- Compilation of public scoping comments.

## **Task 3: Site Surveys and Technical Memorandums**

GEI will conduct site surveys and prepare Biological and Cultural Resource Technical Memorandums to inform the Draft PEIR (refer to Task 4, below).

### **Subtask 3A: Biological Resources**

GEI biologists will conduct reconnaissance-level biological surveys of the 12 project sites (including designated staging areas and access routes) identified in the exiting final program description that was previously prepared by GEI. Surveys will characterize vegetation communities and identify potential aquatic resources and habitat for special-status species. Data collected during the surveys will be presented in a stand-alone technical memorandum that summarizes existing biological conditions at each project site, describes on-site aquatic resources, and evaluates potential for special-status species to occur on or adjacent to the project sites. GEI will prepare and submit a draft Biological Resources Technical Memorandum for review by the District. Following receipt of comments, GEI will coordinate with the District to resolve any substantive issues or concerns and finalize the memorandum.

### **Assumptions:**

- Biological surveys of all 12 sites can be done by two biologists (wildlife and botanical/wetlands staff) and requires three 12-hour days (assumes approximately half of the total survey area is inundated at the time of the survey), including travel time.

- The District will provide access to all project sites prior to surveys.
- Surveys do not include protocol-level rare plant or wildlife species surveys.
- Surveys do not include a protocol-level aquatic resources delineation.

**Deliverables:**

- Draft and Final Biological Resources Technical Memorandum.

**Subtask 3B: Cultural Resources**

GEI archaeological and built environment staff will conduct an investigation of the 12 project sites (including designated staging areas and access routes) identified in the existing final program description that was previously prepared by GEI, to comply with CEQA regulations regarding cultural resources. The investigation will include: a records search conducted at the South Central Coastal Information Center; an archaeological and built environment pedestrian survey; a request of the Native American Heritage Commission for a search of their Sacred Lands File; and a geoarchaeological desk top study of the 12 project sites. GEI will prepare and submit a draft Cultural Resources Technical Memorandum for review by the District. Following receipt of comments, GEI will coordinate with the District to resolve any substantive issues or concerns and finalize the memorandum.

**Assumptions:**

- No resources, archaeological or built environment, will be identified that require formal evaluation for inclusion in the California Register of Historic Places.
- Pedestrian survey will be conducted to reconnaissance level standards.
- Archeological and built environment survey of all 12 project sites can be completed by 1 archaeologist and 1 architectural historian in three 8-hour days, including travel time.
- The District will provide access to all project sites prior to surveys.

**Deliverables:**

- Draft and Final Cultural Resources Technical Memorandum.

**Task 4: Draft Program Environmental Impact Report**

GEI will review and discuss written comments on the NOP and how they can be addressed in the Draft PEIR. GEI will then prepare a Draft PEIR by incorporating the existing final program description, evaluating the potential project impacts on the resource areas from Appendix G of the State CEQA Guidelines (environmental checklist), providing other analysis required by CEQA for Environmental Impact Reports, and considering comments on the NOP.

The following resource areas from the CEQA environmental checklist will be evaluated: aesthetics; agricultural and forestry resources; air quality; biological resources; cultural resources and tribal cultural resources; energy; geology and soils; greenhouse gas emissions; hazards and hazardous materials; hydrology and water quality; land use and planning; mineral resources; noise; population and housing; public services; recreation; transportation; utilities and service systems; and wildfire. Resource topics with no impacts will be focused out with supporting justification in the Draft PEIR. Each resource section for topics evaluated will include a Regulatory Setting, Environmental Setting, and Environmental Impacts and Mitigation Measures subsections. Existing technical reports and new supporting data will be incorporated into resource sections and provided in appendices, as appropriate. Additionally, an industry accepted air quality model, such as CALEEMOD, will be used to prepare calculations of air pollutant and greenhouse gas emissions. In addition to resource sections summarized below, the Draft PEIR will

contain an executive summary, introduction, alternatives analysis, cumulative impacts analysis, and other statutory requirements.

If a significant direct or indirect impact could occur, feasible mitigation measures would be identified to reduce the impact to a less-than-significant level to the extent possible. If impacts cannot be fully mitigated, GEI would discuss why the impact cannot be fully mitigated. The cumulative impact analysis will discuss the incremental effects of the program within the context of cumulative impacts at a lesser level of detail than the effects of the program alone. The alternatives analysis will evaluate alternatives agreed upon by the District in comparison to the proposed program.

GEI will first prepare an Administrative Draft PEIR for review by the District. Following receipt of comments, GEI will coordinate with the District to resolve any substantive issues or concerns and prepare the Screencheck Draft PEIR for final review. Following any final comments, GEI will finalize the Draft PEIR for public review. GEI will also prepare Notice of Availability (NOA) of the PEIR, Notice of Completion (NOC), and a newspaper notice, as required by CEQA. GEI will file the NOA with SCH, Clerk of the Board, and in the local newspaper.

If the District conducts a public meeting during the public review period, GEI staff will prepare a PowerPoint Presentation summarizing the Draft PEIR and CEQA process for use during the Public Comment Meeting. GEI staff will attend the meeting to support the District in answering questions from the public or expanding on the CEQA process summary and environmental findings of the Draft PEIR. GEI will also assist in collecting comments from the public during this meeting.

**Assumptions:**

- There will be no significant changes to the existing final program description before preparation of the impact analyses in the Draft PEIR.
- The District will provide a starting list of past, present, and reasonably foreseeable projects for the cumulative analysis.
- Modeling or other technical reporting not specified in the scope above, such as visual simulations, air pollutant dispersion modeling, hydraulic modeling, etc., is not included.
- The District will provide one combined set of comments each for the Administrative Draft PEIR and Screencheck Draft PEIR.
- Fees associated with the newspaper posting will initially be paid by GEI then expensed to the District.
- Up to three staff will attend the public comment meeting, if this meeting is conducted.

**Deliverables:**

- Administrative Draft, Screencheck Draft, and Public Draft PEIR.
- Draft and Final NOA, Notice of Completion (NOC), and newspaper notice.
- NOA filing with SCH, Clerk of the Board, and local newspaper.
- Draft and Final Public Comment Meeting PowerPoint Presentation.

**Task 5: Final Program Environmental Impact Report and Required Supporting Documentation**

GEI will review, organize, and bracket comments received on the Draft PEIR and identify comments requiring discussion with the District. GEI will prepare Responses to Comments raising significant environmental issues, as required by CEQA. The level of detail in the response will be dependent on the

nature and level of detail of the comment. General responses will be provided to general comments and master responses may be developed for multiple comments with similar topics. GEI will attend a meeting with District staff to review and discuss written comments on the PEIR and proposed edits to the PEIR text. GEI will then revise the PEIR text, as appropriate based on comments and responses agreed upon with the District.

GEI will first prepare an Administrative Final PEIR for review by the District. Following receipt of comments, GEI will coordinate with the District to resolve any substantive issues or concerns and prepare the Screencheck Final PEIR for final review. Following any final comments, GEI will finalize the Final PEIR and prepare a Mitigation Monitoring and Reporting Program (MMRP). GEI will prepare the CEQA Findings and Statement of Overriding Considerations (if applicable) and a Notice of Determination (NOD) for the SCH, as required by CEQA. GEI will file the NOD with SCH and Clerk of the Board.

GEI will develop the administrative record over the course of developing the PEIR. GEI will attend the meeting to adopt the PEIR, CEQA Findings and Statement of Overriding Considerations (if applicable), and MMRP and provide support to the District staff as needed for this meeting.

**Assumptions:**

- Provides up to 84 hours for GEI to bracket comments and prepare Draft Responses to Comments on comment letters.
- Fees associated with the filing the NOD with the Clerk of the Board and payment of California Department Fish and Wildlife fees will initially be paid by GEI then expensed to the District.
- Up to two GEI staff will attend the public meeting for adoption of the PEIR, either virtually or at the District's Board Meeting Room.

**Deliverables:**

- Draft and Final Responses to Comments including bracketed comment letters.
- Draft and Final MMRP.
- Administrative Final PEIR, Screencheck Final PEIR, and Final PEIR, including written responses to agency and public comments.
- Draft and Final CEQA Findings and Statement of Overriding Considerations (if applicable).
- Draft and Final NOD.
- NOD filing with SCH and Clerk of the Board.
- Administrative Record.

**Task 6: Permitting Strategy Memorandum**

Concurrent with the preparation of the PEIR, GEI will prepare a permitting strategy memorandum for the 12 projects identified by the District for the program. Prior to preparation of the memorandum, GEI recommends having a permitting strategy kick-off meeting with the District in order identify goals and objectives (e.g., development of a Regional General Permit with the U.S. Army Corps of Engineers). The memorandum will include a permitting approach which summarizes State and Federal environmental permits (e.g., Clean Water Act, Endangered Species Act) that may be required with implementation of known projects, issues applicable to the projects, agency contacts and timelines, a general schedule, and a summary of fees and/or other compensatory mitigation that may be required.



**Deliverables:**

- Draft and Final Permitting Strategy Memorandum.

**Optional Task 7: Offsite Sediment Reuse Location Survey and Reporting**

With this optional task, GEI will provide additional site surveys for proposed offsite sediment reuse locations, if needed, to maximize their CEQA coverage in the PEIR prepared in this scope of work.

***Subtask 7A: Biological Resources***

GEI biologists will conduct reconnaissance-level biological surveys of the offsite sediment reuse locations included in the program. Surveys will be conducted as described above under Task 3A and will be incorporated into the Biological Resources Technical Memorandum.

**Assumptions:**

- Offsite sediment reuse locations would be no more than 30 acres in size (total).
- Biological survey of all sediment reuse locations can be done by two biologists (wildlife and botanical/wetlands) in one additional 12-hour day, assuming that this survey does not require a separate mobilization and could be done consecutively with the surveys of the 12 other project locations.
- The District will provide access to all project sites prior to surveys.
- Surveys do not include protocol-level rare plant or wildlife species surveys.
- Surveys do not include a protocol-level aquatic resources delineation.

**Deliverables:**

- Data will be incorporated into the Biological Resources Technical Memorandum listed under Task 3A. No standalone deliverable is associated with this optional task.

***Subtask 7B: Cultural Resources***

GEI archaeological and built environment staff will conduct archaeological and built environment pedestrian surveys of the offsite sediment reuse locations included in the program. Surveys will be conducted as described above under Task 3B and will be incorporated into the Cultural Resources Technical Memorandum.

**Assumptions:**

- Offsite sediment reuse locations would be no more than 30 acres in size (total).
- No resources, archaeological or built environment, will be identified that require formal evaluation for inclusion in the California Register of Historic Places.
- Pedestrian survey will be conducted to reconnaissance level standards.
- Archeological and built environment surveys of all sediment reuse locations can be done by one archaeologist and one architectural historian in one additional 8-hour day, assuming that this survey does not require a separate mobilization and could be done consecutively with the surveys of the 12 other project locations.
- The District will provide access to all project sites prior to surveys.

**Deliverables:**

- Data will be incorporated into the Biological Resources Technical Memorandum listed under Task 3A. No standalone deliverable is associated with this optional task.

**Optional Task 8: Tiering Checklist**

In GEI’s August 2022 memo to the District on the PEIR requirements and strategies, it was recommended that as part of the PEIR, the District prepare a tiering checklist as tool to assess the level of coverage the Program EIR provides to future projects. With this optional task, GEI will work with the District to prepare the tiering checklist. The checklist would be used for each future project and contain questions to help the District identify if current project specifications are covered by the PEIR program description, analysis, and mitigation measures or if there are gaps that require supplemental CEQA documentation, such as an Addendum or tiered Initial Study/Mitigated Negative Declaration. The checklist could also be designed to help identify which mitigation measures are relevant for covered projects/activities.

**Deliverables:**

- Draft and Final Tiering Checklist

**Optional Task 9: Provide Supplemental Support (As Needed)**

GEI will provide supplemental support, as needed, to assist the District. Supplemental tasks could include additional requests to prepare documents and/or analysis not described under previous tasks, attend additional meetings, cover in-person meeting attendance costs; or revisions to documents from additional rounds of review and comment, beyond what is specified in the tasks above.

## ATTACHMENT 2. DETAILED SCHEDULE

Task No. and Name	Duration	Start	Finish	Notes
<b>1 - Project Management and Coordination</b>	<b>469 days*</b>	<b>3/18/2024</b>	<b>6/30/2025</b>	This is ongoing over the 15-month program schedule
<b>2 - CEQA Scoping</b>	<b>109 days*</b>	<b>3/18/2024</b>	<b>7/5/2024</b>	
Draft NOP	10 days	3/18/2024	3/29/2024	
Draft AB 52 Letters	10 days	3/18/2024	3/29/2024	
Draft Public Scoping Meeting PowerPoint Presentation	10 days	3/18/2024	3/29/2024	
District Review of Scoping Materials and AB 52 Letters	10 days	4/1/2024	4/12/2024	
Final NOP, Scoping Meeting PowerPoint Presentation, AB 52 Letters	5 days	4/15/2024	4/19/2024	
<b>AB 52 Letter Review Period</b>	<b>30 days*</b>	<b>4/22/2024</b>	<b>5/22/2024</b>	
NOP Filing with SCH and Clerk of Board	10 days	4/22/2024	5/3/2024	
<b>NOP Review Period</b>	<b>30 days*</b>	<b>5/6/2024</b>	<b>6/5/2024</b>	
Public Scoping Meeting	1 day	5/22/2024	5/22/2024	The Public Scoping Meeting can be held any time after the NOP is published. It is recommended it takes place sometime towards the beginning-middle of the review period so that the public is aware of the program and has time to comment after attending the meeting.
Compilation of Public Scoping Comments	7 days	5/23/2024	5/31/2024	Within one week of Public Scoping Meeting
AB 52 Consultation	30 days (estimate)	5/23/2024	7/5/2024	It is assumed that Tribal Consultation will be requested. This process can likely be expedited because it is known that the Tribes will require monitoring.
<b>3 – Site Surveys and Technical Memorandums</b>	<b>91 days*</b>	<b>3/29/2024</b>	<b>6/28/2024</b>	Site surveys for both biological and cultural resources are weather dependent. If there is snow on the ground, the schedule would likely be delayed. However, other work can be prepared during this time on the PEIR, and the resource sections will be finalized pending site survey information.

Task No. and Name	Duration	Start	Finish	Notes
Cultural Records Search	30 days* (estimate)	3/29/2024	4/28/2024	There have been delays with this Information Center, therefore, this search could take anywhere from a few weeks to a couple of months to receive results back. Recommended getting this request out ASAP and will conduct Cultural Site Surveys after receiving results.
Biological Resources Project Site Surveys	5 days	4/29/2024	5/3/2023	Ideally, would schedule Biological Resources and Cultural Resources Surveys at same time, but this is not necessary. Surveys can take place as long as there is no snow on the ground.
Cultural Resources Project Site Surveys	5 days	4/29/2024	5/3/2023	
Draft Biological Resources Technical Memorandum	20 days	5/6/2024	5/31/2024	Technical Memorandums to be prepared within one month after site surveys are conducted.
Draft Cultural Resources Technical Memorandum	20 days	5/6/2024	5/31/2024	Technical Memorandums to be prepared within one month after site surveys are conducted.
District Review of Technical Memorandums	15 days	6/3/2024	6/21/2024	
Final Biological and Cultural Resource Technical Memorandums	5 days	6/24/2024	6/28/2024	Technical Memorandums to inform the resource sections on the PEIR.
<b>4 - Prepare Draft Program Environmental Impact Report</b>	<b>283 days*</b>	<b>3/18/2024</b>	<b>12/26/2024</b>	
Administrative Draft PEIR	90 days	3/18/2024	7/19/2024	
District Review of Administrative Draft PEIR	30 days	7/22/2024	8/23/2024	
Draft NOA, NOC, Newspaper Notice, and Public Meeting PowerPoint Presentation	15 days	8/26/2024	9/13/2024	
District Review of Notices and Presentation	10 days	9/16/2024	9/27/2024	
Screencheck Draft PEIR	20 days	9/30/2024	10/25/2024	
District Review of Screencheck Draft PEIR	5 days	10/28/2024	11/1/2024	
Public Draft PEIR Preparation (508 compliance)	5 days	11/4/2024	11/8/2024	
File NOA, NOC and Newspaper Notice	1 day	11/11/2024	11/11/2024	
Public Review Period	45 days*	11/11/2024	12/26/2024	AB 52 consultation must be complete before the Draft PEIR is published

Task No. and Name	Duration	Start	Finish	Notes
Public Meeting	1 day	12/4/2024	12/4/2024	If District decides to hold a Public Meeting, then this can occur anytime during Public Review Period. Similar to Scoping Meeting, it is recommended to be sometime towards the beginning to middle of review period to allow time for public comments after the meeting is held.
<b>5 - Prepare Final PEIR and Required Supporting Documentation</b>	<b>182 days*</b>	<b>12/30/2024</b>	<b>6/30/2025</b>	Time adjusted for Winter Holidays.
Draft Responses to Comments	30 days	12/30/2024	2/7/2025	
Draft MMRP	30 days	12/30/2024	2/7/2025	
Administrative Draft Final PEIR	30 days	12/30/2024	2/7/2025	
District Review of Draft Final PEIR	20 days	2/10/2025	3/7/2025	Review will incorporate Draft Response to Comments, MMRP, and other supporting chapters of the Final PEIR. Adjusted for Thanksgiving Holiday.
Screencheck Final PEIR	15 days	3/10/2025	3/28/2025	
District Review of Screencheck Final PEIR	10 days	3/31/2025	4/11/2024	
Finalize Final PEIR	10 days	4/14/2025	4/25/2025	
Draft Findings and SOC (if required)	15 days	4/28/2025	5/16/2025	
Draft NOD	1 day	5/16/2025	5/16/2025	
District Review of Findings, SOC, and NOD	15 days	5/19/2025	6/6/2025	
Administrative Record	15 days	5/19/2025	6/6/2025	Ongoing during Draft PEIR process and finalized at this time.
Send Commenting Agencies Response to Comments (if needed)	5 days	6/9/2025	6/13/2025	Any agency that comments on the Draft PEIR must receive response to comments and notice of program-approval 10 days prior to the Board Meeting
District Board Meeting for Program Approval	1 day	6/26/2025	6/26/2025	
District Sign NOD	1 day	6/27/2025	6/27/2025	NOD must be filed within 5 days of program approval
File NOD with SCH and Clerk of Board	1 day	6/30/2025	6/30/2025	GEI will pay filing and State Fish and Wildlife Fees for the PEIR
<b>6 - Permitting Strategy Memorandum</b>	<b>60 days*</b>	<b>12/30/2024</b>	<b>2/28/2025</b>	Prepared During Final EIR preparation.
Draft Permitting Strategy Memorandum	30 days	12/30/2024	2/7/2025	

Task No. and Name	Duration	Start	Finish	Notes
District Review of Draft Permitting Strategy Memorandum	10 days	2/10/2025	2/21/2025	
Finalize Permitting Strategy Memorandum	5 days	2/24/2025	2/28/2025	
<b>7 – Optional Offsite Sediment Reuse Location Survey and Reporting</b>	<b>32 days*</b>	<b>4/29/2024</b>	<b>5/31/2024</b>	These optional surveys would occur during site surveys of 12 known projects, and findings would be included in the Technical Memorandums being prepared under Task 3A and 3B.
<b>8 – Optional Tiering Checklist</b>	<b>60 days*</b>	<b>12/30/2024</b>	<b>2/28/2025</b>	Prepared During Final EIR preparation.
Draft Tiering Checklist	30 days	12/30/2024	2/7/2025	
District Review of Draft Tiering Checklist	10 days	2/10/2025	2/21/2025	
Finalize Tiering Checklist	5 days	2/24/2025	2/28/2025	
<b>9 – Optional Provide Supplemental Support (as needed)</b>	<b>469 days*</b>	<b>3/18/2024</b>	<b>6/30/2025</b>	TBD: This is ongoing over the 15-month program schedule
Notes: <ul style="list-style-type: none"> <li>• Cells highlighted in gray include District-lead tasks and milestones.</li> <li>• Cells with blue text indicate public/Tribe review periods.</li> <li>• All days represent working days (Monday through Friday), except those durations that contain an asterisk (*), which include weekends.</li> </ul>				

# ATTACHMENT 3. DETAILED COST ESTIMATE

## Big Bear Lake Maintenance and Improvement Program EIR and Permitting Strategy



Task	Task Name	Grade 8 (Sanchez)	Grade 8 (Jolley)	Grade 8 (Jurich, Shijo)	Grade 7 (Manriquez)	Grade 7 (Tomera, King)	Grade 6 (Woodson, Bowen, Martinez)	Grade 5 (Matroni, Parker, Snyder)	Grade 4 (Russo, Brudvik)	Grade 3 (Dorff, Wolpert)	Field Professional (Philliber)	Project Assistant	Total Hours	Total Dollars
<b>1</b>	<b>Project Management and Coordination</b>	\$356	\$311	\$311	\$318	\$270	\$216	\$189	\$160	\$136	\$123	\$97		
	Subtotal Task 1	4	40	0	30	6	16	80	0	0	0	0	176	\$ 43,600
<b>2</b>	<b>CEQA Scoping</b>	4	40	0	30	6	16	80	0	0	0	0	176	\$ 43,600
	NOP, Public Scoping Meeting Support		4			8		14	36				62	\$ 11,810
	AB 52 Letters and Consultation Support			4			16			6			26	\$ 5,516
	Subtotal Task 2	0	4	4	0	8	16	14	36	6	0	0	88	\$ 17,326
<b>3</b>	<b>Site Surveys and Technical Memorandums</b>													
3A	Biological Resources					40		60		24	16		140	\$ 27,372
3B	Cultural Resources			3			30		10	52	54		149	\$ 22,727
	Subtotal Task 3	0	0	3	0	40	30	60	10	76	70	0	289	\$ 50,099
<b>4</b>	<b>Prepare Draft PEIR</b>													
	Administrative Draft PEIR	0	39	10		30	32	78	320	104	8		621	\$ 111,321
	Screencheck Draft PEIR		20			2		40	32			24	118	\$ 21,768
	Public Draft PEIR		2					4	2			40	48	\$ 5,578
	Notices and Public Meeting Support		4			8		20	30				62	\$ 11,984
	Subtotal Task 4	0	65	10	0	40	32	142	384	104	8	64	849	\$ 150,651
<b>5</b>	<b>Prepare Final PEIR and Required Supporting Documentation</b>													
	Administrative Final PEIR (including Responses to Comments)		20			8		42	26				96	\$ 20,478
	Screencheck Final PEIR		2			2		4					8	\$ 1,918
	Final PEIR	2			2			4	2				10	\$ 2,424
	MMRP, Findings and Statement of Overriding Considerations		2					10	28				40	\$ 6,992
	Notices, Filings, and Board Meeting Support		9					13	3				25	\$ 5,736
	Administrative Record							8	32				40	\$ 6,632
	Subtotal Task 5	2	33	0	2	10	0	81	91	0	0	0	219	\$ 44,180
<b>6</b>	<b>Permitting Strategy Memorandum</b>													
	Subtotal Task 6	0	2	0	0	40	0	14	0	8	0	2	66	\$ 15,350
<b>7</b>	<b>Optional Task - Offsite Sediment Reuse Location Survey and Reporting</b>													
3A	Biological Resources					16		24				2	16	\$ 9,050
3B	Cultural Resources			1			10	8	4	12	8	2	54	\$ 7,433
	Subtotal Task 6	0	0	1	0	16	10	32	4	12	8	4	87	\$ 16,483
<b>8</b>	<b>Optional Task - Tiering Checklist</b>													
	Subtotal Task 6	0	20	0	0	0	0	20	0	0	0	0	40	\$ 10,000
<b>9</b>	<b>Optional Task - Supplemental Support</b>													
	Subtotal Task 6	0	16	0	0	4	0	32	0	0	0	24	76	\$ 14,432
	Subtotal Task 6	0	16	0	0	4	0	32	0	0	0	24	76	\$ 14,432
	<b>Total Labor Hours</b>	<b>6</b>	<b>180</b>	<b>18</b>	<b>32</b>	<b>164</b>	<b>104</b>	<b>475</b>	<b>525</b>	<b>206</b>	<b>86</b>	<b>94</b>	<b>1687</b>	
	<b>Total Labor Dollars</b>	<b>\$2,136</b>	<b>\$55,980</b>	<b>\$5,598</b>	<b>\$10,176</b>	<b>\$44,280</b>	<b>\$22,464</b>	<b>\$89,775</b>	<b>\$84,000</b>	<b>\$28,016</b>	<b>\$10,578</b>	<b>\$9,118</b>		<b>\$ 362,121</b>

Other Direct Costs	
Travel Expenses (Mileage, Food, Lodging, etc.)	\$ 3,015
Filing/Publication Fees	\$ 4,600
Cultural Resources Records Search	\$ 1,200
<b>Total Direct Costs</b>	<b>\$ 8,815</b>

<b>Total Estimated Cost without Optional Tasks</b>	<b>\$ 330,021</b>
<b>Total Estimated Cost Including Optional Tasks</b>	<b>\$ 370,936</b>

**BIG BEAR MUNICIPAL WATER DISTRICT  
REPORT TO BOARD OF DIRECTORS**

**MEETING DATE:** March 7, 2024

**AGENDA ITEM:** 6B

**SUBJECT:**

**FULL BOARD TO DISCUSS AND POSSIBLY APPROVE A NEW RADIO COMPANY, MOBILE RELAY ASSOCIATES, NOT TO EXCEED A PURCHASE PRICE OF \$17,712.10.**

**RECOMMENDATION:**

Interim General Manager recommends this new radio system for full Board approval.

**DISCUSSION/FINDINGS:**

In 2021 the District went from an analog frequency to digital which was supposed to improve our radio transmissions and clarity. The system worked well until a year later when the radios constantly lost signal and were barely useable. The current company, Day Wireless, was asked to service the system many times over the past two years until the end of last year when they finally said we would need a new frequency to fix all our problems. It was going to cost an additional \$15K for the new frequency and programming. After numerous attempts to find us a new frequency they were unsuccessful.

Not completely satisfied with all the time and money already spent with Day Wireless, we decided to look elsewhere at which point it was discovered that Day Wireless did not renew our frequency and that is why our radios stopped working, they were no longer FCC compliant. Our Lake Operation Supervisor, Drew Pappas, found another large company that is serving remote areas by cell towers which the company owns exclusively. We would like to move our radio traffic over to Mobile Relay Associates as they seems to have a much better system and have developed everything from the ground up.

**OTHER AGENCY INVOLVEMENT:** None

**FINANCING:** Capital Improvement

**Submitted by:** Brittany Lamson, Interim General Manager



**QUOTATION**

**116003920**

**Bill To:**  
 Big Bear Municipal Water District  
 Drew Pappas, Lake Operations Supervisor  
 40524 Lakeview Dr  
 Big Bear Lake, CA 92315

**Ship To:**  
 Big Bear Municipal Water District  
 Drew Pappas, Lake Operations Supervisor  
 40524 Lakeview Dr  
 Big Bear Lake, CA 92315

Date: 02/06/2024		Customer Rep: Joyce Barishman		Terms: Net 15	
Qty	Item	Description	Unit Price	Extended	
18	NX-3820HGK-TR	JVC/KEN UHF digital mobile, 45W, 450-520 MHZ w/ KWD-3501TR digital trunking  3 Radios will be base stations. Price of radios before discounts \$859.50 Price quoted is the cost of the radios. If our cost goes up your price can change. Quote is good for 30 days.	515.70	9,282.60	
18	RDRP	Redefine Radio Parameters	25.00	450.00	
15	RL15	Normal Dash Mount Installation	160.00	2,400.00	
3	RL20	Normal Base Station Install (1 Story)	250.00	750.00	
15	BMLPV450	Maxrad Low Profile 450-512 MHz UHF Antenna, Black	35.38	530.70	
15	MB8	3/4' Hole NMO Style Brass Mt w/17' RG58A /U & No Connect	28.15	422.25	
3	BS450U-WB	XI Series Base Station Antenna 450-512 3 dB Gain Antenna	167.00	501.00	
3	BSMNT-2	Comtelco Base Antenna Mounting Bracket - Pair	31.64	94.92	
3	TRT36	36'inch Roof Mount Tripod	88.20	264.60	
3	Mast10	10' Antenna Mast	25.00	75.00	
300	LMR400-PER FT.	Tmr Coaxial Cable Aluminum Foil Shield - Priced Per Foot	1.28	384.00	
3	RFN-1005-C1	Connector N-Male Crimp For Rg142/U/Rg223 /U/Rg400/U S-G-T	13.00	39.00	
3	RFU-507-SI	Connector - UHF Male Crimp For 9913/ Lmr400 S-S-T	4.96	14.88	
3	KMC-9C	Desk Microphone (8 Pin Modular Plug) For NX-800	104.80	314.40	
8	RL11	Trip Charge	85.00	680.00	
1	Misc.	Airtime:			

**QUOTATION**  
**116003920**

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 Drew Pappas, Lake Operations Supervisor  
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**Ship To:**  
 Big Bear Municipal Water District  
 Drew Pappas, Lake Operations Supervisor  
 40524 Lakeview Dr  
 Big Bear Lake, CA 92315

Date: 02/06/2024		Customer Rep: Joyce Barishman		Terms: Net 15	
Qty	Item	Description	Unit Price	Extended	

18 Radios at \$26.50 per month \$477.  
 This airtime rate doesn't cover all of Southern California that rate would be \$29 each per radio for the whole network.

3	SS12-TK7180	Astron Power Supply 13.8V 10A Continuous 12A lcs For TK-8180/ 7180/ TK-7360Hvk/ NX-800	180.88	542.64	
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Subtotal : \$16,745.99  
 Tax : \$966.11  
 Total Quote : \$17,712.10







**BIG BEAR MUNICIPAL WATER DISTRICT  
REPORT TO BOARD OF DIRECTORS**

**MEETING DATE:** March 7, 2024

**AGENDA ITEM:** 6C

**SUBJECT:**

**OPERATIONS COMMITTEE (DIRECTORS BREWSTER & LEE (ALT)) RECOMMEND THE NEW EVENT APPLICATION FOR "LAKEFEST" FOR FULL BOARD APPROVAL.**

**RECOMMENDATION:**

Operations Committee met and discussed any concerns with the event coordinator and recommend this new event be approved by the full board.

**DISCUSSION/FINDINGS:**

Lakefest is a new event which spans over 4 days and includes many different activities, races and entertainment. The District would only be approving the events within this application which are happening on the lake. Those events are a approximately mile and a half swim which will be a loop proposed from Veteran's Park out and back to Swim Beach on Saturday of Labor Day weekend, followed by a Paddle fest races happening on Sunday which will be done all behind the 5 MPH buoys starting out of Swim Beach. The committee is excited about this new event and as long as all other approvals are attained from the respective agencies, the proposed water races are being recommended to the full Board for approval.

**OTHER AGENCY INVOLVEMENT:** None

**FINANCING:** None

**Submitted by:** Brittany Lamson, Interim General Manager



- H. Any deductible or self-insured retention must be declared to and approved by the District. At the option of the District, either the insurer shall reduce or eliminate such deductibles or self-insured retentions.
- I. The insurer shall have a current A.M. Best's rating of no less than A-: VII or equivalent.

If applicable, the permittee shall cover or insure under the applicable laws relating to:

- A. Workers' compensation insurance, all of their employees working on or about the event, regardless of whether such coverage or insurance is mandatory or merely elective under the law, and the permittee shall defend, protect and save harmless the District, its officers, employees, agents and volunteers from and against all claims, suits, and actions arising from any failure of the permittee to maintain such insurance. Before beginning work, permittee shall furnish to the District satisfactory proof that he has taken out for the period covered by the event, full compensation insurance for all persons employed directly by him in the event contemplated under this contract, has been obtained in accordance with the Workers' Compensation and Insurance Act.
- B. The permittee shall provide employer's liability insurance in the amount of, at least, \$1,000,000 per accident for bodily injury and disease. Prior to execution of the contract, the permittee shall file with the District evidence of insurance from an insurer or insurers certifying to the coverage of insurance required herein. Such evidence shall include original copies of the ISO CG 2010 (endorsement form or insurer's equivalent) signed by the insurer's representative and certificate of insurance (Accord Form 25-S or equivalent). If such proof is not received 30 days prior to the event, the event may be canceled by the District's General Manager. All evidence of insurance shall be certified by a properly authorized officer, agent or qualified representative of the insurer and shall certify the names of the insured, any additional primary insurers, where appropriate, the type and amount of the insurance, the location and operations to which the insurance applies, the expiration date. The insurer will give by certified mail, written notice to the District at least thirty (30) days prior to the effective date of any cancellation, lapse or material change in the policy.


**Section 5. Safety Regulations**

The Permittee shall conduct the event with due care for the safety and welfare of participants and spectators, and in compliance with all laws, rules and regulations of federal, state, county or local agencies asserting jurisdiction. The Permittee shall attend two meetings with District representatives prior to the event described as follows:

- A. Permit compliance meeting: Permittee shall demonstrate that all permit conditions have been met.
- B. Skipper's and/or Safety meeting: Event organizers and participants shall meet with District representatives to have any questions answered and to receive an update of current conditions on the Lake which may affect event activities.

**Section 6. Conditions**

The Permittee shall comply with the conditions set forth on EVENT attachment A, EXHIBIT A, EXHIBIT B both attached hereto and EXHIBIT C (if applicable) and hereby incorporated by this reference.

	Matt Smith	Elevated Events	2/19/24
Applicant's Signature	Printed Name	Representative of	Date

FOR DISTRICT USE ONLY

Date Event Approved: _____	Accepted by: _____	Title: _____
(511) Admin Fee: <u>PAID</u>	Date Received: _____	Check #: _____
(601) Deposit Fee: _____	Date Received: _____	Check #: _____



**APPLICATION**  
Exhibit A

Event Name: <b>Lakefest</b>	Date of Application: <b>2/19/24</b>
Company Name: <b>Elevated Events llc</b>	E-mail:
Mailing Address: <b>1321 E Big Bear Blvd</b>	Primary Contact: <b>Matt Smith</b>
Business Phone:	Cell Phone:

EVENT On-Site Contact Name: <b>Matt Smith</b>	EVENT On-Site Contact Cell:
<b>THE PERSON LISTED AS THE EVENT ON-SITE CONTACT MUST BE AVAILABLE BEFORE AND DURING EVENT WITH AUTHORITY TO CONTROL EVENT</b>	

DATE OF EVENT: <b>8/31/24 - 9/1/24</b>	LOCATION OF EVENT: <b>Ski Beach/Swim Beach</b>
TYPE OF EVENT: <input checked="" type="checkbox"/> FISHING <input checked="" type="checkbox"/> BOATING <input checked="" type="checkbox"/> COMPETITION <input checked="" type="checkbox"/> ENTERTAINMENT <input checked="" type="checkbox"/> OTHER:	
START TIME OF EVENT:	END TIME OF EVENT:
Describe Event in Detail: <b>See attached for detail of events.</b>	
<b>See attached for detail of events.</b>	
Estimated Number of Participants: <b>400</b>	Estimated Number of Spectators: <b>1000</b>
Method of Limiting Attendance:	Method of Trash Collection and Disposal:
Proposed First-Aid Services:	Proposed Security Services:
Proposed Fire Protection Services:	Proposed Sanitation Services:
Parking Arrangements:	Perimeter Control:
Miscellaneous. Describe any action not previously described. Attach additional sheets if necessary.	

**BIG BEAR LAKEFEST  
APPLICATION ATTACHMENT  
August 30 - September 2, 2024**

**DRAFT  
UNTIL APPROVED BY  
ALL AGENCIES.**

*Veteran's Park*

**SATURDAY AUGUST 31 - OPEN WATER SWIM RACE - 1.5 MILE POINT TO POINT FROM ~~EAST~~  
LAUNCH RAMP TO SWIM BEACH.**

**Start Time - 6:30AM  
Expected Number of Participants - 100  
Duration of lake activities - 20 minutes to 1 hour.**

Details: Point to point swimming race. Participants will enter the water at East Launch Ramp and swim across the lake exiting at Swim Beach. Swimmers will be shuttled to the start line. We will utilize SUP/Kayak as guides and include 2 safety boats. Participants will be encouraged to wear wet suits.

**- BIG BEAR PADDLEFEST - 10K PADDLE RACE. START AND FINISH AT SWIM BEACH.**

**Start Time - 8:00 AM  
Expected Number of Participants - 50  
Duration of lake activities - 1 to 3 hours.**

Details: Paddle race staying within the buoy lines. Start and finish at Swim Beach. Course goes out and back from the start/finish and travels counterclockwise around the lake first. All vessels will be registered and participants will have a personal flotation device. We will utilize 2 safety boats.

**SATURDAY AUGUST 31 and SUNDAY SEPTEMBER 1 BIG BEAR PADDLEFEST - PADDLE RELAY RACE. START AND FINISH AT SWIM BEACH.**

**Start Time - 10:00PM  
Expected Number of Participants - 200  
Duration of lake activities - 4 hours**

Details: Paddle relay race around a short course near the shore. Teams will use kit on top kayaks to race. We will run heats every 30 minutes. Start and finish at Swim Beach and circumnavigate the buoys. All vessels will be registered and participants will have a personal flotation device. We will utilize 2 safety boats.

**SUNDAY SEPTEMBER 1 - BIG BEAR PADDLEFEST - 20K PADDLE RACE CIRCUMNAVIGATING BIG BEAR LAKE. START AND FINISH AT SWIM BEACH.**

**Start Time - 7:00AM  
Expected Number of Participants - 50  
Duration of lake activities - 2 to 5 hours**

Details: Paddle race around the lake staying within the buoy lines. Start and finish at Swim Beach and circumnavigate the lake counter clockwise. All vessels will be registered and participants will have a personal flotation device. We will utilize 2 safety boats.

**Describe Event in Detail:** Lakefest is a multi day, multi-discipline event over Labor Day weekend in Big Bear Lake. The event brings together music and entertainment along with both action and adventure sports for a full weekend of programming revolving around lake life in Big Bear. Highlights of the weekend include the return of Big Bear PaddleFest, a Sunday night drone show, and an action sports show from Nitro Circus. Additionally we plan to seek out other activities with the goal to include multiple events under the banner of Lakefest such as the proposed open water swim.

**Methods of Limiting Attendance:** Registration for on water activities. The festival headquarters area will be free for spectators. Other special programming such as films, vip after party, demos, or clinics will also require registration or ticketing.

**Method of Trash Collection and Disposal:** Purchase event trash bins from Big Bear Disposal. Will include a larger trash bin at the festival headquarters.

**Proposed First Aid Services:** We anticipate working with BVCHD to sponsor our First Aid Tent.

**Proposed Security Services:** We anticipate hiring out a 3rd party security service to assist with security mainly at night during music and entertainment programming.

**Proposed Fire Protection Services:** We anticipate working with BBFD to coordinate fire protection services.

**Proposed Sanitation Services:** We plan to utilize Connelly Pumping for porta potty services. We will have on site 1 toilet per 100 expected people.

**Parking Arrangements:** We are working with Visit Big Bear to develop a shuttle system from parking areas in the Village to Meadow Park.

**Perimeter Control:** Swim beach venue is already fenced in with a gate for access. The ski beach area will be partially closed in with barricades to create an entrance at the far East end of the park.

**Miscellaneous:** Understanding the already busy nature of the holiday weekend we want to work to keep lake activities to areas out of the main body of the lake, within buoy lines, and during times when there are less people on the lake. While the name of our event is "Lakefest" it is more like "look at the lakefest" or "shore fest." The majority of our events will take place on land with the lake as a backdrop.