



Big Bear Municipal Water District

Lake Management

Board of Directors

Steve Ludecke – Division 1
Bob Reh fuss – Division 2
Craig Brewster – Division 3
Mark Lee – Division 4
Tom Bradford – Division 5

NOTICE OF REGULAR BOARD MEETING May 16, 2024 A G E N D A

Place: Big Bear Municipal Water District
40524 Lakeview Drive, Big Bear Lake, CA 92315

Next Resolution Number: 2024-03

OPEN SESSION: 1:00 P.M.

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. PUBLIC FORUM

(The Board will receive comments from the public on items not on the agenda; no action is permitted on these items. Time set aside not to exceed 30 minutes total by all participants)

4. REPORTS

- A. Interim General Manager
- B. Chief Operations Officer
- C. Committee- the following committee met since the last regular Board meeting:
 - Administrative
 - Budget & Finance
 - Lake Improvement

5. CONSENT CALENDAR

- A. Minutes of a Regular Meeting on April 4, 2024.
- B. Warrant list dated 5/10/2024 in the amount of \$252,649.67.

6. BUSINESS

- A. Board will have a recommendation regarding the change order from EnviroMonitoring Services in the amount of \$8,591, to finish Closeout and destruction of monitoring wells at the Big Bear Marina site.
- B. First Draft Budget FY 2024-25 Review & Discussion.

7. CLOSED SESSION

- A. PUBLIC EMPLOYEE APPOINTMENT
Discussion of employee pursuant to government code 54957(b): Title: General Manager

8. ITEMS REMOVED FROM CONSENT AND PLACED ON BUSINESS

9. ANNOUNCEMENTS

10. DIRECTOR COMMENTS

11. ADJOURNMENT

NEXT MEETING: Open Session at 1:00 P.M.
Thursday, June 6, 2024
40524 Lakeview Drive
Big Bear Lake, CA 92315

PLEASE NOTE:

Agenda related writings or documents provided to the Board of Directors are available for public inspection at www.bbmwd.com or in the District office during business hours, 8:00 am – 4:30 pm Monday – Friday.

Five (5) minutes may be allotted to each speaker for an item on the agenda and three (3) minutes may be allotted to each speaker for an item that is not on the agenda up to a maximum of thirty minutes for each subject matter. A speaker who utilizes a translator, except if the speaker uses simultaneous translation equipment, shall receive twice the time allotted for a speaker that does not utilize a translator. (Cal. Gov. Code § 54954.3.)

No disruptive conduct shall be permitted at any Board meeting. Persistence in boisterous or disruptive conduct (including but not limited to what the general public would consider profane, explicit, or obscene language) shall be grounds for a summary termination, by the President, of that person’s privilege to address the Board and the President may take such other actions in accordance with the Brown Act including, but not limited to, clearing the room of those willfully interrupting the meeting. (Cal. Gov. Code § 54957.9)

Individuals should contact the General Manager or designee if he/she requires disability-related accommodation or modifications, including auxiliary aids and services, in order to participate in the Board meeting. (Government Code 54954.2)

***MINUTES OF A REGULAR MEETING OF
BIG BEAR MUNICIPAL WATER DISTRICT
HELD ON THURSDAY, April 18, 2024***

1. OPEN SESSION

President Ludecke opened the regularly scheduled Board meeting at 1:00 PM at the Big Bear Municipal Water District located at 40524 Lakeview Drive, Big Bear Lake, CA 92315 on Thursday April 18, 2024.

BOARD MEMBERS PRESENT:

Steve Ludecke, President
Bob Rehfuß, Director
Craig Brewster, Vice President
Mark Lee, Director
Tom Bradford, Director

2. PLEDGE OF ALLEGIANCE

John Osborn

3. PUBLIC FORUM

No comments from the public in attendance.

4. REPORTS

A. Interim General Manager, Brittany Lamson, reported on the visit/talk with the Big Bear High School students in one of the AP Government/Econ classes. The students were fantastic, very engaged, which was great. The Education Trust group is setting up these talks to show the students that there are many paths to careers and lots of ways to get to the same goal. Mike and I both shared our stories of how we got to where we are today and then the students asked many questions about lake management, public business duties, budgets, purposes, and many other things. I met with Park and Rec along with Matt, the organizer of the LakeFest Event. We contingently approved the permit as long as other involved parties all agreed. However, with the higher lake levels Veteran's Park could no longer be used with concern of the high boat traffic and swimmers in the water. The event organizer proposed having all swim and paddle events done out of swim beach. Park and Rec seemed ok with that, but they are still working out the details with the event. I had a conversation with a couple members of the community looking to improve the swimming options for the public. They originally proposed closing off swim beach to create a way to the area could remain open during low lake level conditions utilizing a pump system to keep the water clean and full. This would require installation of some kind of barrier, but we still have not found a great solution. I love the idea of creating a place for swimming under all conditions, but we are still brainstorming to most functional and cost-effective way for them to donate back to the community.

Replenish update, Laine from WSC explained that the treatment train is complete, we should have results determining which treatment process is best fitting for our end goals to discharge. Some adjustments to the treatment are being made to lower a few values of levels that were too high and we should have the final report the end of summer/ fall. This will really give us something to

look at and confirm whether the water will meet Regional Boards basin objectives or not. BBARWA also received a letter which confirmed the application they submitted to the regional water quality control board back in February 2022, was complete and they would start the review process assuming no other questions arise. Unfortunately, we had a very unproductive Replenish Managers meeting on Monday. The City Manager, Erik Sund, was present to better educate himself about the Replenish project. I also spoke with him last Friday night when he called me after hours regarding the article we published that Thursday. He used the conversation to tell me that I had no clue about partnership behavior and that I should have given them a heads up about the article to which I reminded him that we had a full Board meeting about the decision and did not need his approval to publish facts. He continued to become increasingly aggravated telling me this is not how managers act and if MWD wants a seat at the replenish table, this is not how to do it and continued to say the full article was a bunch of lies and false facts and it was ridiculous. After listening to him yell for about 10 minutes I told him I did not appreciate the way he was speaking to me, and I would tell the Board all his concerns. He threatened that I don't dare tell my Board or anyone about this conversation, if he had concerns about anything he would go directly to my Board and did not need me speaking on behalf of him. So, now back at the meeting on Monday, I was ready to move forward but before the meeting even started, he walked into the room with a sarcastic remark, and then asked if MWD was in or out. He then started pointing at me and saying I have no idea how to be a manager and it's so obvious because I would understand how my choices are wrong and degraded me personally and professionally, this degradation continued throughout the meeting for 45 minutes until he got up and accused DWP GM or wasting his time. So that being said, I have no desire to work with that individual again, the group was much more productive without his dishonest and unprofessional way of conducting business.

B. Before the COO report started, President Ludecke asked Mike to expand on the meeting a little. Chief Operations Officer, Mike Stephenson, explained a little more about the Replenish managers' meeting. The inappropriate behavior from the City Manager was unbelievable. He continued that he had never seen disrespect on such a level. He literally singled Brittany out as being a horrible and uneducated manager. He pointed his finger at her and continued to say things like, "you have no fucking idea what you're doing", "if you were a real manager you would understand how wrong the article was", "This is so far over your head, your do not even get it," They set us up, saying the article we published wasn't true, yet the project cost was \$86M and their PowerPoint was \$86M. He kept pointing and saying things like "you don't know a fucking thing, fuck this, MWD is not at the table" which is ironic coming from an agency who has contributed absolutely nothing to the project effort. It was the worst behavior I have ever seen from someone in that high of a position. The language he used, and the harassment Brittany had to endure was completely unacceptable and it was honestly just childish as hell. He made it very clear that his is dishonest and an angry person who could never be trusted.

High school was a great experience. We are currently sitting at 4.60 down from full. From the beginning of last year to now we have gained 10,427.35-acre feet better than we were last year. Understanding this is very difficult, and the water changes and this affects everything.

C. No committee meetings were held.

5. CONSENT CALENDAR

A. Minutes of a Regular Meeting on April 4, 2024.

- B. Warrant list dated 4/15/2024 in the amount of \$62,932.19.

Discussion:

No comments were made.

With a motion made by Director Bradford, and seconded by Vice President Brewster, the consent calendar was approved unanimously:

AYES: Ludecke, Reh fuss, Brewster, Lee, Bradford

NO:

ABSTAIN:

6. BUSINESS

- A. Board will have a recommendation regarding bids to complete our Dam's 36" Meter Removal and Replacement Project not to exceed \$32,724.

Discussion:

Ms. Lamson explained that this effort is basically part two of the outlet works project, we currently cannot read the flow coming out of the dam through the 36" meter. This was discovered at the end of the outlet works replacement project, so you guys decided to have us order the 36" meter and we did. The shipping took almost 30 weeks and then we were into winter. So now we can start the installation since all the snow has melted and it is no longer a icy hazard to work down there.

Counsel advised that although this is under the threshold for public bids, there are still public bonds that will need to be completed for public works contract. So, the motion should include the interim GM be given authority to enter into those contracts and not to exceed the agreed upon contract price.

With a motion made by Director Reh fuss, and seconded by Director Lee, the proposals for the 36" meter removal and replacement project including authority given to the Interim GM to enter into contract negotiations was approved unanimously:

AYES: Ludecke, Reh fuss, Brewster, Lee, Bradford

NO:

ABSTAIN:

- B. Board will have a recommendation regarding a bid from LEOCO for installation of fencing around the old/closed RV park property not to exceed \$36,693.00.

Discussion:

Ms. Lamson explained this bid was for fencing around the vacant, closed RV lot to the west of the main office. We would like to have the area fenced to further deter theft. We do not have enough indoor storage for all our equipment, so having it left outside has led to stolen parts. We did increase our security and added surveillance signs, but we are still having some issues. This fence would match the usable fence along the side of the hotel next to the lot. Vice President Brewster would like a price for it we added barbed wiring to see if it's worth it. This would include the installation of two swing gates on the southside of the lot that is off Lakeview and another one where the current fire lane parking is at the back side of the shop.

With a motion made by Vice President Brewster, and seconded by Director Bradford, the bid from LEOCO for fence installation including authority given to the Interim GM to enter into contract negotiations was approved unanimously:

AYES: Ludecke, Rehfluss, Brewster, Lee, Bradford

NO:

ABSTAIN:

7. ITEMS REMOVED FROM CONSENT CALENDAR

N/A

8. ANNOUNCEMENTS

Mike will be on vacation starting next week for about 10 days to a month.

9. DIRECTOR COMMENTS

Director Bradford has been out on the lake for the first time in a while and everything looks fantastic. Director Rehfluss asked if we had a bass spawn, Mr. Stephenson responded, yes, we should because the conditions are fantastic.

Director Rehfluss said he was sorry for having to deal with the treatment from the City Manager and no one should have to do that. President Ludecke seconded that sentiment.

10. ADJOURN

There being no further business, the meeting was adjourned at 2:20 PM.

DATE AND TIME OF NEXT MEETING

Date: May 2, 2024

Location: 40524 Lakeview Drive
Big Bear Lake, CA 92315

Time: 1:00 PM

Brittany Lamson, Secretary to the Board of Directors of
Big Bear Municipal Water District

[SEAL]

10:19 AM

05/10/24

Big Bear MWD
Warrant List Detail
 April 16 through May 10, 2024

Num	Type	Date	Name	Account	Paid Amount
161337	Bill Pmt -Check	04/24/2024	ADT COMMERCIAL	1001-01 · Accounts Payable	
154579...	Bill	04/11/2024		5810-02 · Facility Improvements/Remodels	-3,833.66
TOTAL					-3,833.66
161379	Bill Pmt -Check	05/09/2024	ADT COMMERCIAL	1001-01 · Accounts Payable	
154685...	Bill	04/21/2024		5630-10 · ADMIN-Bldg/Facility Maint/Rep	-255.00
154685...	Bill	04/21/2024		5630-42 · OPS-Bldg/Fac Mtn/Rep-EAST RAMP	-227.81
154685...	Bill	04/21/2024		5630-43 · OPS-Bldg/Fac Mtn/Rep-WEST RAMP	-108.00
154685...	Bill	04/21/2024		5640-02 · WATER-Dam Maintenance	-108.00
TOTAL					-698.81
161380	Bill Pmt -Check	05/09/2024	ALESHIRE & WYNDER LLP	1001-01 · Accounts Payable	
86517	Bill	05/02/2024		5520-01 · ADMIN-District Counsel	-6,239.71
TOTAL					-6,239.71
161325	Bill Pmt -Check	04/18/2024	AMAZON CAPITAL SERVICES	1001-01 · Accounts Payable	
13WW-...	Bill	03/27/2024		5541-42 · OPS-Uniform/Sm Equip Seas Empl	-91.09
1FJF-19...	Bill	04/07/2024		5580-41 · OPS-Boat Maintenance-Patrol	-46.10
1DVH-L...	Bill	04/14/2024		5570-44 · OPS-Osha/First Aid Expense (WC)	-107.69
14YV-9...	Bill	04/14/2024		5570-44 · OPS-Osha/First Aid Expense (WC)	-172.25
TOTAL					-417.13
161338	Bill Pmt -Check	04/24/2024	AMAZON CAPITAL SERVICES	1001-01 · Accounts Payable	
ANC2T...	Bill	04/19/2024		5580-42 · OPS-Boat Maintenance-Work	-258.59
1RTC-N...	Bill	04/21/2024		5541-31 · MAINT-Uniform/Sm Equip-Reg Empl	-354.56
TOTAL					-613.15
161366	Bill Pmt -Check	05/02/2024	AMAZON CAPITAL SERVICES	1001-01 · Accounts Payable	
1JV6-W...	Bill	04/21/2024		5630-31 · MAINT-Bldg/Facil Maint/Rep-Shop	-199.08
1DKV-L...	Bill	04/28/2024		5506-44 · OPS-Com/Radio - Handhelds	-581.70
TOTAL					-780.78
161393	Bill Pmt -Check	05/09/2024	AMAZON CAPITAL SERVICES	1001-01 · Accounts Payable	
1R47-L...	Bill	04/27/2024		5630-42 · OPS-Bldg/Fac Mtn/Rep-EAST RAMP	-6.53
1HCW-...	Bill	05/02/2024		5503-01 · ADMIN-Office Supplies-Office	-38.76
				5543-30 · MAINT-Small Tools/Tool Supplies	-174.72
TOTAL					-220.01
161382	Bill Pmt -Check	05/09/2024	ATWELL SHAWN (REIMBURSE)	1001-01 · Accounts Payable	
04/29/2...	Bill	05/09/2024		5505-09 · ADMIN-Phone-Employee Reimb	-50.00
TOTAL					-50.00
161339	Bill Pmt -Check	04/24/2024	BABCOCK LABORATORIES INC	1001-01 · Accounts Payable	
CD4125...	Bill	04/19/2024		5670-01 · WATER-Fishery Management	-494.16
TOTAL					-494.16
161383	Bill Pmt -Check	05/09/2024	BEAR VALLEY LOCK & KEY INC	1001-01 · Accounts Payable	
000961	Bill	05/02/2024		5541-42 · OPS-Uniform/Sm Equip Seas Empl	-130.00
TOTAL					-130.00

10:19 AM

05/10/24

Big Bear MWD
Warrant List Detail
 April 16 through May 10, 2024

Num	Type	Date	Name	Account	Paid Amount
161384	Bill Pmt -Check	05/09/2024	BEST BEST & KRIEGER LLP	1001-01 · Accounts Payable	
994308	Bill	05/02/2024		5520-01 · ADMIN-District Counsel	-2,431.50
TOTAL					-2,431.50
161340	Bill Pmt -Check	04/24/2024	BIG BEAR DISPOSAL	1001-01 · Accounts Payable	
000010...	Bill	04/01/2024		5507-41 · OPS-Utilities-Main Office	-345.70
TOTAL					-345.70
161326	Bill Pmt -Check	04/18/2024	BUTCHER'S BLOCK AND BUILDING ...	1001-01 · Accounts Payable	
2404-50...	Bill	04/11/2024		5630-35 · MAINT-Bldg/Facility/Maint-Buoys	-74.93
2404-50...	Bill	04/16/2024		5630-30 · MAINT-Bldg/Facility Maint/Rep	-19.01
TOTAL					-93.94
161341	Bill Pmt -Check	04/24/2024	BUTCHER'S BLOCK AND BUILDING ...	1001-01 · Accounts Payable	
2404-50...	Bill	04/15/2024		5630-30 · MAINT-Bldg/Facility Maint/Rep	-145.26
2404-50...	Bill	04/17/2024		5580-42 · OPS-Boat Maintenance-Work	-113.86
2404-50...	Bill	04/17/2024		5630-30 · MAINT-Bldg/Facility Maint/Rep	-6.08
TOTAL					-265.20
161367	Bill Pmt -Check	05/02/2024	BUTCHER'S BLOCK AND BUILDING ...	1001-01 · Accounts Payable	
2404-51...	Bill	04/26/2024		5630-42 · OPS-Bldg/Fac Mtn/Rep-EAST RAMP	-26.75
2404-51...	Bill	04/29/2024		5630-35 · MAINT-Bldg/Facility/Maint-Buoys	-43.40
2404-51...	Bill	04/29/2024		5580-42 · OPS-Boat Maintenance-Work	-11.83
2404-51...	Bill	04/29/2024		5600-32 · MAINT-Vehicle Maint-OFF ROAD	-5.47
TOTAL					-87.45
161385	Bill Pmt -Check	05/09/2024	BUTCHER'S BLOCK AND BUILDING ...	1001-01 · Accounts Payable	
2405-51...	Bill	05/02/2024		5630-45 · OPS-Bldg/Fac Mtn/Rep-ERAMP Off	-47.31
2405-51...	Bill	05/03/2024		5630-35 · MAINT-Bldg/Facility/Maint-Buoys	-394.58
TOTAL					-441.89
161327	Bill Pmt -Check	04/18/2024	BVBGSA C/O DWP (V)	1001-01 · Accounts Payable	
21208	Bill	04/09/2024		6000-03 · Lake Impr - Replenish BB (GSA)	-575.47
TOTAL					-575.47
EFT	Bill Pmt -Check	04/19/2024	BVE (EFT)	1001-01 · Accounts Payable	
040420...	Bill	04/04/2024		5507-41 · OPS-Utilities-Main Office	-851.56
TOTAL					-851.56
EFT	Bill Pmt -Check	05/03/2024	BVE (EFT)	1001-01 · Accounts Payable	
042220...	Bill	04/22/2024		5507-21 · WATER-Utilities-Aerator	-375.65
042220...	Bill	04/22/2024		5507-43 · OPS-Utilities-Ramps	-71.13
042220...	Bill	04/22/2024		5507-22 · WATER-Utilities-Dam	-451.85
042520...	Bill	04/25/2024		5507-22 · WATER-Utilities-Dam	-62.24
042520...	Bill	04/25/2024		5507-43 · OPS-Utilities-Ramps	-512.83
TOTAL					-1,473.70
161328	Bill Pmt -Check	04/18/2024	CA DEPT OF FISH AND WILDLIFE	1001-01 · Accounts Payable	
Carp-R-...	Bill	04/12/2024		5670-05 · WATER-Carp Roundup Expense	-80.34
TOTAL					-80.34

Big Bear MWD Warrant List Detail April 16 through May 10, 2024

Num	Type	Date	Name	Account	Paid Amount
161368	Bill Pmt -Check	05/02/2024	CHEM-PAK	1001-01 · Accounts Payable	
123531	Bill	04/16/2024		5504-30 · MAINT-Janitorial Supplies	-501.79
TOTAL					-501.79
161329	Bill Pmt -Check	04/18/2024	COMPUTER VILLAGE	1001-01 · Accounts Payable	
8879	Bill	03/14/2024		5530-02 · ADMIN- Computer Consults	-40.00
TOTAL					-40.00
161342	Bill Pmt -Check	04/24/2024	COMPUTER VILLAGE	1001-01 · Accounts Payable	
9502	Bill	04/18/2024		5620-10 · ADMIN-Equip Maintenance 5509-13 · ADMIN - Microsoft 365 Subscript 5505-01 · ADMIN-Phones Local/Hardware/Rep	-150.00 -320.40 -230.40
TOTAL					-700.80
161369	Bill Pmt -Check	05/02/2024	CSB CLERK OF THE BOARD OF SUP...	1001-01 · Accounts Payable	
NOE 36...	Bill	04/30/2024		5509-10 · ADMIN-Member/Subs/Permit-Orgs	-50.00
TOTAL					-50.00
161343	Bill Pmt -Check	04/24/2024	CSB SOLID WASTE MANAGEMENT ...	1001-01 · Accounts Payable	
083365	Bill	04/15/2024		5630-30 · MAINT-Bldg/Facility Maint/Rep	-196.21
TOTAL					-196.21
161330	Bill Pmt -Check	04/18/2024	CTWS	1001-01 · Accounts Payable	
867689	Bill	04/12/2024		5543-30 · MAINT-Small Tools/Tool Supplies	-127.96
TOTAL					-127.96
161344	Bill Pmt -Check	04/24/2024	CUMMINGS JIM (REIMBURSE)	1001-01 · Accounts Payable	
4/17/24 ...	Bill	04/24/2024		5505-09 · ADMIN-Phone-Employee Reimb	-50.00
TOTAL					-50.00
161370	Bill Pmt -Check	05/02/2024	DAY WIRELESS SYSTEMS	1001-01 · Accounts Payable	
INV823...	Bill	04/29/2024		5506-42 · OPS-Radio Equipment/ Repairs	-611.16
TOTAL					-611.16
161331	Bill Pmt -Check	04/18/2024	DIY HOME CENTER	1001-01 · Accounts Payable	
29767	Bill	04/12/2024		5630-34 · MAINT-Bldg/Facil Maint/Rep-Boar	-142.85
TOTAL					-142.85
161345	Bill Pmt -Check	04/24/2024	DIY HOME CENTER	1001-01 · Accounts Payable	
29822	Bill	04/16/2024		5543-30 · MAINT-Small Tools/Tool Supplies	-27.13
29854	Bill	04/17/2024		5543-30 · MAINT-Small Tools/Tool Supplies	-45.56
TOTAL					-72.69
161371	Bill Pmt -Check	05/02/2024	DIY HOME CENTER	1001-01 · Accounts Payable	
29876	Bill	04/18/2024		5580-42 · OPS-Boat Maintenance-Work	-108.63
29933	Bill	04/22/2024		5580-42 · OPS-Boat Maintenance-Work	-38.51
29945	Bill	04/23/2024		5580-42 · OPS-Boat Maintenance-Work	-47.31
29976	Bill	04/24/2024		5580-42 · OPS-Boat Maintenance-Work	-53.33
30001	Bill	04/25/2024		5580-41 · OPS-Boat Maintenance-Patrol	-3.66

10:19 AM

05/10/24

Big Bear MWD
Warrant List Detail
 April 16 through May 10, 2024

Num	Type	Date	Name	Account	Paid Amount
30069	Bill	04/29/2024		5630-35 · MAINT-Bldg/Facility/Maint-Buoys	-152.80
TOTAL					-404.24
161372	Bill Pmt -Check	05/02/2024	DWP-CITY OF BIG BEAR LAKE	1001-01 · Accounts Payable	
042520...	Bill	04/25/2024		5507-41 · OPS-Utilities-Main Office	-15.39
042520...	Bill	04/25/2024		5507-41 · OPS-Utilities-Main Office	-88.16
042520...	Bill	04/25/2024		5507-43 · OPS-Utilities-Ramps	-20.54
042520...	Bill	04/25/2024		5507-43 · OPS-Utilities-Ramps	-130.57
TOTAL					-254.66
161346	Bill Pmt -Check	04/24/2024	ECLIPSE MAPPING & GIS	1001-01 · Accounts Payable	
704707	Bill	04/17/2024		5660-02 · Aquatic Plant Control LAKE	-3,483.39
TOTAL					-3,483.39
161373	Bill Pmt -Check	05/02/2024	EGERER GAGE (REIMBURSE)	1001-01 · Accounts Payable	
05/16/2...	Bill	04/30/2024		5505-09 · ADMIN-Phone-Employee Reimb	-50.00
TOTAL					-50.00
161332	Bill Pmt -Check	04/18/2024	ESRI	1001-01 · Accounts Payable	
94699672	Bill	04/04/2024		5509-12 · ADMIN-Software Subscriptions	-385.00
TOTAL					-385.00
161364	Bill Pmt -Check	04/29/2024	FONTANA CDJR	1001-01 · Accounts Payable	
Big Du...	Bill	04/29/2024		5800-02 · Vehicle Purchases	-165,086.66
TOTAL					-165,086.66
161363	Bill Pmt -Check	04/26/2024	FRESH WATER FISH COMPANY	1001-01 · Accounts Payable	
28101	Bill	04/25/2024		5670-02 · WATER-Fishery Mgt-FISH PURCHASE	-20,000.00
TOTAL					-20,000.00
EFT	Bill Pmt -Check	04/23/2024	FRONTIER (EFT)	1001-01 · Accounts Payable	
909866...	Bill	04/01/2024		5505-02 · ADMIN-Phones Ramps Local Svc	-279.84
909866...	Bill	04/01/2024		5505-02 · ADMIN-Phones Ramps Local Svc	-160.07
909866...	Bill	04/01/2024		5505-03 · ADMIN-Phones Long Distance	-6.64
				5505-01 · ADMIN-Phones Local/Hardware/Rep	-548.27
TOTAL					-994.82
161347	Bill Pmt -Check	04/24/2024	GALLS LLC	1001-01 · Accounts Payable	
027574...	Bill	04/24/2024		5541-42 · OPS-Uniform/Sm Equip Seas Empl	-75.40
				5541-41 · OPS-Uniform/Sm Equip-Reg Empl	-143.98
TOTAL					-219.38
161386	Bill Pmt -Check	05/09/2024	GALLS LLC	1001-01 · Accounts Payable	
027672...	Bill	04/16/2024		5541-32 · MAINT-Uniform/Sm Equip-Seas Emp	-86.35
027763...	Bill	04/25/2024		5541-42 · OPS-Uniform/Sm Equip Seas Empl	-164.40
TOTAL					-250.75
161348	Bill Pmt -Check	04/24/2024	GEI CONSULTANTS INC	1001-01 · Accounts Payable	
3151588	Bill	04/17/2024		6100-02 · Dam Repair- Sluice Gates	-334.00
3151592	Bill	04/17/2024		6100-02 · Dam Repair- Sluice Gates	-1,337.50

Big Bear MWD
Warrant List Detail
 April 16 through May 10, 2024

Num	Type	Date	Name	Account	Paid Amount
TOTAL					-1,671.50
161387	Bill Pmt -Check	05/09/2024	GEI CONSULTANTS INC	1001-01 · Accounts Payable	
003152...	Bill	05/03/2024		6100-02 · Dam Repair- Sluice Gates	-3,024.00
TOTAL					-3,024.00
161374	Bill Pmt -Check	05/02/2024	GINO'S TIRE & AUTOMOTIVE	1001-01 · Accounts Payable	
233457	Bill	04/29/2024		5600-31 · MAINT-Vehicle Maint-ON ROAD	-314.61
TOTAL					-314.61
161349	Bill Pmt -Check	04/24/2024	HELMUTS MARINE SERVICES	1001-01 · Accounts Payable	
202405...	Bill	04/01/2024		5580-42 · OPS-Boat Maintenance-Work	-406.88
TOTAL					-406.88
161375	Bill Pmt -Check	05/02/2024	HELMUTS MARINE SERVICES	1001-01 · Accounts Payable	
202406...	Bill	04/23/2024		5580-42 · OPS-Boat Maintenance-Work	-527.73
TOTAL					-527.73
161350	Bill Pmt -Check	04/24/2024	KENT MICHAEL (REIMBURSE)	1001-01 · Accounts Payable	
4/17/24 ...	Bill	04/23/2024		5505-09 · ADMIN-Phone-Employee Reimb	-50.00
TOTAL					-50.00
161351	Bill Pmt -Check	04/24/2024	LAMSON BRITTANY (REIMBURSE)	1001-01 · Accounts Payable	
04/15/2...	Bill	04/23/2024		5505-09 · ADMIN-Phone-Employee Reimb	-50.00
TOTAL					-50.00
161365	Bill Pmt -Check	04/29/2024	LEOCO FENCE COMPANY	1001-01 · Accounts Payable	
#2024-0...	Bill	04/29/2024		5810-02 · Facility Improvements/Remodels	-18,846.50
TOTAL					-18,846.50
161352	Bill Pmt -Check	04/24/2024	MCMASTER-CARR	1001-01 · Accounts Payable	
24048	Bill	04/17/2024	MCMASTER-CARR	2200-00 · Accounts Payable Liability 5580-42 · OPS-Boat Maintenance-Work	1.55 -77.59
TOTAL					-76.04
161376	Bill Pmt -Check	05/02/2024	MCMASTER-CARR	1001-01 · Accounts Payable	
26263687	Bill	04/30/2024	MCMASTER-CARR	2200-00 · Accounts Payable Liability 5630-43 · OPS-Bldg/Fac Mtn/Rep-WEST RAMP	2.40 -119.97
TOTAL					-117.57
161333	Bill Pmt -Check	04/18/2024	MCR TECHNOLOGIES INC	1001-01 · Accounts Payable	
42546	Bill	04/10/2024		5630-40 · OPS-Bldg/Fac Mtn/Rep	-993.46
TOTAL					-993.46
161353	Bill Pmt -Check	04/24/2024	MERCURY MARINE	1001-01 · Accounts Payable	
13512470	Bill	04/17/2024		5580-41 · OPS-Boat Maintenance-Patrol	-162.22
TOTAL					-162.22

10:19 AM

05/10/24

Big Bear MWD
Warrant List Detail
 April 16 through May 10, 2024

Num	Type	Date	Name	Account	Paid Amount
161388	Bill Pmt -Check	05/09/2024	MOONRIDGE FUEL HAUPT RALPH	1001-01 · Accounts Payable	
00102781	Bill	04/30/2024		5590-41 · OPS-Petroleum-VESSELS	-225.00
TOTAL					-225.00
161334	Bill Pmt -Check	04/18/2024	NAPA AUTO PARTS	1001-01 · Accounts Payable	
625288	Bill	04/12/2024	NAPA AUTO PARTS	2200-00 · Accounts Payable Liability 5580-40 · OPS-Boat Maintenance	5.17 -258.34
TOTAL					-253.17
161354	Bill Pmt -Check	04/24/2024	NAPA AUTO PARTS	1001-01 · Accounts Payable	
625675	Bill	04/19/2024	NAPA AUTO PARTS	2200-00 · Accounts Payable Liability 5600-31 · MAINT-Vehicle Maint-ON ROAD	4.07 -203.71
TOTAL					-199.64
161377	Bill Pmt -Check	05/02/2024	NAPA AUTO PARTS	1001-01 · Accounts Payable	
626321	Bill	05/01/2024	NAPA AUTO PARTS	2200-00 · Accounts Payable Liability 5580-42 · OPS-Boat Maintenance-Work	6.33 -316.45
TOTAL					-310.12
161355	Bill Pmt -Check	04/24/2024	OWL TELEPHONE EXCHANGE	1001-01 · Accounts Payable	
1511	Bill	05/01/2024		5630-10 · ADMIN-Bldg/Facility Maint/Rep	-160.00
TOTAL					-160.00
161378	Bill Pmt -Check	05/02/2024	PINE KNOT MARINA LLC	1001-01 · Accounts Payable	
04282024	Bill	04/28/2024		5590-41 · OPS-Petroleum-VESSELS	-330.08
TOTAL					-330.08
161356	Bill Pmt -Check	04/24/2024	PITNEY BOWES PURCHASE POWER	1001-01 · Accounts Payable	
04192024	Bill	04/19/2024		5501-01 · ADMIN-Post&Ship OFFICE	-561.77
TOTAL					-561.77
161357	Bill Pmt -Check	04/24/2024	SCAQMD	1001-01 · Accounts Payable	
4330962	Bill	04/02/2024		5509-05 · ADMIN-Member/Subs/Permit-SCAQMD	-504.91
4333736	Bill	04/02/2024		5509-05 · ADMIN-Member/Subs/Permit-SCAQMD	-160.35
TOTAL					-665.26
161389	Bill Pmt -Check	05/09/2024	SCAQMD	1001-01 · Accounts Payable	
4348716	Bill	04/16/2024		5509-05 · ADMIN-Member/Subs/Permit-SCAQMD	-161.81
TOTAL					-161.81
161335	Bill Pmt -Check	04/18/2024	SCHERMER MICHAEL (REIMBURSE)	1001-01 · Accounts Payable	
04/22/2...	Bill	04/16/2024		5505-09 · ADMIN-Phone-Employee Reimb	-50.00
TOTAL					-50.00
EFT	Bill Pmt -Check	04/29/2024	SOUTHWEST GAS (EFT)	1001-01 · Accounts Payable	
041620...	Bill	04/16/2024		5507-42 · OPS-Utilities-Vacant Lot	-11.00
041620...	Bill	04/16/2024		5507-41 · OPS-Utilities-Main Office	-467.66
TOTAL					-478.66

10:19 AM

05/10/24

Big Bear MWD
Warrant List Detail
 April 16 through May 10, 2024

Num	Type	Date	Name	Account	Paid Amount
EFT	Bill Pmt -Check	04/19/2024	SPECTRUM BUSINESS (EFT)	1001-01 · Accounts Payable	
170406...	Bill	04/01/2024		5505-08 · ADMIN- Phone Office	-219.97
TOTAL					-219.97
161358	Bill Pmt -Check	04/24/2024	SQUEEGEE CLEAN WINDOW SERVI...	1001-01 · Accounts Payable	
117690	Bill	04/17/2024		5630-10 · ADMIN-Bldg/Facility Maint/Rep	-50.00
TOTAL					-50.00
161390	Bill Pmt -Check	05/09/2024	STEPHENSON MIKE (REIMBURSE)	1001-01 · Accounts Payable	
04/01/2...	Bill	04/30/2024		5505-09 · ADMIN-Phone-Employee Reimb	-50.00
TOTAL					-50.00
161391	Bill Pmt -Check	05/09/2024	TWIN BEAR	1001-01 · Accounts Payable	
26295	Bill	04/25/2024		5630-40 · OPS-Bldg/Fac Mtn/Rep	-516.75
TOTAL					-516.75
EFT	Bill Pmt -Check	04/19/2024	US BANK (EFT)	1001-01 · Accounts Payable	
04032024	Bill	04/03/2024		5631-02 · OPS-Quagga Prevention Equip	-81.00
				5503-01 · ADMIN-Office Supplies-Office	-61.75
				5660-04 · Aquatic Plnt Ctrl Train/Conf	-36.29
				5509-12 · ADMIN-Software Subscriptions	-105.00
				5507-41 · OPS-Utilities-Main Office	-45.00
				5670-01 · WATER-Fishery Management	-21.41
				5670-01 · WATER-Fishery Management	-35.65
				5580-41 · OPS-Boat Maintenance-Patrol	-210.09
				5503-01 · ADMIN-Office Supplies-Office	-87.47
				5580-41 · OPS-Boat Maintenance-Patrol	-646.48
				5670-05 · WATER-Carp Roundup Expense	-2,000.00
				5503-01 · ADMIN-Office Supplies-Office	-43.51
				5570-03 · ADMIN-Training/Seminars-Empl	-115.00
				5510-46 · ADMIN -Public Info Emp Wellness	-23.21
				5670-05 · WATER-Carp Roundup Expense	-121.02
				5560-21 · WATER-Watermaster Report	-48.30
TOTAL					-3,681.18
EFT	Bill Pmt -Check	05/03/2024	VALERO (EFT)	1001-01 · Accounts Payable	
04232024	Bill	04/23/2024		5590-41 · OPS-Petroleum-VESSELS	-1,460.22
				5590-42 · OPS-Petroleum-VEHICLES	-1,676.39
TOTAL					-3,136.61
161359	Bill Pmt -Check	04/24/2024	VERIZON WIRELESS	1001-01 · Accounts Payable	
996120...	Bill	04/09/2024		5505-11 · ADMIN-Phones Ramp Aircards	-55.16
				5505-11 · ADMIN-Phones Ramp Aircards	-61.62
				5505-06 · ADMIN-Phone Cell Phones	-479.91
TOTAL					-596.69
161360	Bill Pmt -Check	04/24/2024	VISUAL EDGE IT, INC	1001-01 · Accounts Payable	
24AR16...	Bill	04/17/2024		5620-13 · ADMIN-Copier Copy Counts	-100.15
TOTAL					-100.15
161336	Bill Pmt -Check	04/18/2024	WEST MARINE PRO	1001-01 · Accounts Payable	
1611217	Bill	04/04/2024		5580-42 · OPS-Boat Maintenance-Work	-11.47
1610856	Bill	04/04/2024		5580-42 · OPS-Boat Maintenance-Work	-15.07
1612509	Bill	04/04/2024		5580-42 · OPS-Boat Maintenance-Work	-53.08
1616877	Bill	04/05/2024		5580-41 · OPS-Boat Maintenance-Patrol	-38.77
1616993	Bill	04/05/2024		5580-41 · OPS-Boat Maintenance-Patrol	-81.35

Big Bear MWD
Warrant List Detail
 April 16 through May 10, 2024

<u>Num</u>	<u>Type</u>	<u>Date</u>	<u>Name</u>	<u>Account</u>	<u>Paid Amount</u>
1617338	Bill	04/05/2024		5580-41 · OPS-Boat Maintenance-Patrol	-77.54
TOTAL					-277.28
161361	Bill Pmt -Check	04/24/2024	WEST MARINE PRO	1001-01 · Accounts Payable	
1683403	Bill	04/16/2024		5580-41 · OPS-Boat Maintenance-Patrol	-28.10
1682935	Bill	04/16/2024		5580-41 · OPS-Boat Maintenance-Patrol	-59.47
1681367	Bill	04/16/2024		5580-41 · OPS-Boat Maintenance-Patrol	-77.62
TOTAL					-165.19
161392	Bill Pmt -Check	05/09/2024	WEST MARINE PRO	1001-01 · Accounts Payable	
1769867	Bill	05/03/2024		5580-41 · OPS-Boat Maintenance-Patrol	-473.31
TOTAL					-473.31

**BIG BEAR MUNICIPAL WATER DISTRICT
REPORT TO BOARD OF DIRECTORS**

MEETING DATE: May 16, 2024

AGENDA ITEM: 6A

SUBJECT:

BOARD WILL HAVE A RECOMMENDATION REGARDING THE CHANGE ORDER FROM ENVIROMONITORING SERVICES IN THE AMOUNT OF \$8,591, TO FINISH CLOSEOUT AND DESTRUCTION OF MONITORING WELLS AT THE BIG BEAR MARINA SITE.

RECOMMENDATION:

Staff recommends approval of change order not to exceed \$8,591.00.

DISCUSSION/FINDINGS:

During the destruction of the wells our consultant, EnviroMonitoring Services, encountered some unforeseen issues and had to revise their method of destruction. This method will increase costs on the remaining five (5) wells that are awaiting destruction. The additional cost to finish the effort is \$8,591. It has been confirmed by the State Water Resources Control Board (SWRCB) that these additional costs will be covered by reimbursement back to the District even though it exceeds the original approved contract value. This was referenced as a best practice estimate, but changes during the remaining discovery process could result in more cost.

With a motion to approve this effort, it's recommended that the Board authorize District representative negotiation authority as long as SWRCB approves cost for reimbursement. This will save time in the closeout process if any more additional costs are incurred.

OTHER AGENCY INVOLVEMENT: None

FINANCING: Contamination Clean Up Fund

Submitted by: Brittany Lamson, Interim General Manager



EnviroMonitoring Services

April 29, 2024

Big Bear Municipal Water District
40524 Lakeview Drive, P.O. Box 2863
Big Bear Lake, CA 92315
Attention: Brittany Lamson, Interim General Manager, Office Manager/ Board Secretary /
Executive Assistant

Subject: Request for additions to project budget, destruction of monitoring wells and site restoration at Big Bear Marina, 500 Paine Road, Big Bear Lake, CA 92315

Ms. Lamson,

In November 2023, EnviroMonitoring Services submitted a project budget cost estimate to the Big Bear Municipal Water District for permitting, destruction of 6 wells, reporting and site restoration. This work was not completed as planned due to the lack of the knowledge and experience of the County of San Bernardino County inspector. To date, only one well has been destroyed in a manner that the inspector dictates. The County has approved destruction of four wells and the permit for destruction of the fifth well is not officially finalized.

The initial cost estimate for this work was \$10,494.00. As you know so far, the cost of the work has been \$10,801.48 (EMS' invoice #243086 and #243122). Attached is our best estimate for the completion of the work. Please note that there are several other cost items that we cannot foresee at this time:

- 1- Any bills from the County of San Bernardino.
- 2- Any delays by the County in processing the permit applications.
- 3- Any delays by the County to come to the site during the field work or stopping the work and causing re-mobilization and field work beyond one working day.

In preparation of this added cost items we have assumed the following:

- a. The County will process and issue the permit for destruction of 5th well soon.
- b. The Water District will provide the labor and equipment for open-excavations at the wells and backfill of the excavations free of charge.
- c. All field work will be completed in one 8-hour workday.
- d. The scope of our fieldwork is limited to the destruction of a total of five remaining wells.
- e. Our agreement is a time-and-material agreement based on the USTCF schedule of fees.

If you have any questions, please call me. Thank you.

EnviroMonitoring Services, Inc.

S. Javad Masoudi

S. Javad Masoudi, Project Manager

Attachment: Addendum #1 to the project budget estimates

**Addendum #1 to Project Budget Estimates
Destruction of Wells, Site Restoration, and Reporting
Big Bear Marina, Big Bear Lake, California**

TASK ITEM	Unit	#	Rate (\$)	Estimate (\$)
A. Project Administration, Resolving permit issues with the County of San				
Staff Engineer, 4,23,2024, Rev 3 to application	hr	1	133	133
Staff Engineer, anticipated further revisions to application	hr	3	133	399
Clerical	hr	1	79	79
B. Destruction of five Wells				
County of San Bernardino additional charges *	ls	1	TBD	TBD
Driller cost	est	1	3,700	3,700
Markup on pass-through cost	ls	0.1	3,700	370
Staff Engineer round-trip to job site and field work oversight	hr	11	133	1,463
Field truck	day	1	150	150
Field supplies	day	1	44	44
Per diem plus hotel	ls	1	180	180
Waste profiling/ lab analysis	ea	1	250	250
Waste disposal	est	1	400	400
Markup on pass-through cost	ls	0.1	650	65
C. Project Management and Report Preparation				
Staff Engineer	hr	3	133	399
Drafts Person	hr	1	97	97
Project Manager	hr	2	185	370
RR Analyst for preparation of reimbursement package	hr	3	85	255
Clerical	hr	3	79	237
Total, Additions to Budgetary Cost Estimate				8,591

* NOTE: The county inspector said that they will bill the project for additional time they spend in the field and in the office. EMS will forward those bills to the Water District for processing and direct payment to the County.

**BIG BEAR MUNICIPAL WATER DISTRICT
REPORT TO BOARD OF DIRECTORS**

MEETING DATE: May 16, 2024

AGENDA ITEM: 6B

SUBJECT:

FIRST DRAFT BUDGET FY 2024-25 REVIEW & DISCUSSION.

RECOMMENDATION:

N/A – Draft Review ONLY.

DISCUSSION/FINDINGS:

The budget & Finance committee have reviewed the budget in detail with the Senior Accountant, Chief Operating Officer, and Interim General Manager. This is the first full Board review of the budget where suggestions and comments can and should be made which will be incorporated into the second draft review before going to final review at our second June meeting.

OTHER AGENCY INVOLVEMENT: None

FINANCING: None

Submitted by: Brittany Lamson, Interim General Manager