



# Big Bear Municipal Water District

## Lake Management

### Board of Directors

Steve Ludecke – Division 1  
Bob Rehfuß – Division 2  
Craig Brewster – Division 3  
Mark Lee – Division 4  
Tom Bradford – Division 5

### Budget & Finance Committee Meeting Minutes May 6, 2025

**Present:** Director Ludecke  
Director Lee  
Jared Cheek, General Manager  
Brittany Lamson, Assistant General Manager  
Mike Schermer, Sr. Accountant/HR  
Mike Stephenson, Chief Operations Officer

**Public:** None

#### 1. Q3 Review

- a. Director Ludecke asked if we are good on our current reporting practices.
  - i. Mr. Cheek explained we are going to increase our reporting with a form created by Mike Schermer, approved by CSDA, and will be reporting monthly instead of quarterly, but besides that frequency change, yes we are in compliance.
  - ii. We will start this in July, new fiscal year, that will give us time to make the form and create a smooth procedure.
- b. Revenue, we have received more funds than we anticipated, good news.
- c. Current auditors are making us move funds around for when we buy fish.
- d. Main tax revenue payment has come in.
- e. Admin bucket:
  - i. Nothing major, there is a typo, a duplicate line item appeared, fees that show a negative will be a positive amount.
  - ii. Legal fees are still coming in, which we are expecting until the trial is over at the end of this month and beginning of June.
  - iii. We will need to include more fees for legal in the upcoming budget.
  - iv. KOOL Kids program for this year.
  - v. Director fees = Director Payroll.
  - vi. We will not exceed this budget by the new fiscal year, so that's great.
- f. Water bucket:
  - i. Director Ludecke would like to see some research on rates and usage of the constantly running equipment, see if we can alter usage schedule just to see if we can save money.
  - ii. We will end in the black here as well.
- g. Maintenance bucket:
  - i. Liability insurance goes up again, this is part of the continued workmen's comp.
  - ii. Got all our uniforms for this year.
  - iii. Director Ludecke asked why we have a \$12K budget that we did not use?
    1. This is training that ended up being free, we are still moving toward the not free training, prerequisites were a little more difficult to enroll in than originally anticipated.
  - iv. Vehicle maintenance seems low, but if that's the budget, it is.
  - v. We will end in the black here as well.



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- h. Operations bucket:
  - i. Starlink internet upgrade is working great at the east ramp and now we are going to order the other two for west ramp and the dam.
  - ii. Remove trout farm utilities from quarterly sheets.
  - iii. Ops printing has dock plate stickers in the budget this year, we were not expecting it, won't need to order those for another five years or more.
  - iv. Director Ludecke asked why there is a huge number on the boat maintenance.
    - 1. Mr. Cheek explained there was a lot to be fixed but we're still under budget.
  - v. Building maintenance budget is majority of the west ramp repaving job, so that will be gone prior to the fiscal year ending.

### 2. FY 2025-26 Budget Discussion:

- a. General operating budget goes from what the approved budget was vs what we are projecting for this coming year.
- b. Although the projected budget shows negative, we will not spend all we thought we would, so we will still have a number in the black.
- c. Director Ludecke asked why are the expenses year over year increase by \$2M?
  - i. Mr. Schermer explained the biggest increase is workmen's comp and other expenses including in-lieu.
- d. Adjusted the depreciation fund to bring replacements to current cost of vehicles.
  - i. Director Ludecke is suggesting an electric forklift for our future.
- e. Administrative expenses and staffing.
- f. Mr. Cheek is recommending that we move the remaining budget from this year all into the capital improvement fund for the upcoming fiscal budget.
- g. Fish Fund:
  - i. Auditor had some comments about how we're paying for fish, so we are going to make some adjustment.
  - ii. The Fish Fund will basically act like its own bank account.
- h. Committee is on board with putting the surplus into the capital improvement fund/general fund for more investments.

### 3. Budget & Finance Issues & Updates:

- a. No comments were made.